



Elected Board Directors – Two Positions

Organisation: Cycling New Zealand

Website: www.cyclingnewzealand.nz

Cycling New Zealand is the national sports organisation (NSO) for cycling in New Zealand, as recognised by the International Cycling Union (UCI), Sport New Zealand, High Performance Sport New Zealand (HPSNZ), the New Zealand Olympic Committee (NZOC) and the New Zealand Paralympic Committee (NZPC), representing the interests of Road, Track & Cyclocross, Mountain Bike, BMX, and Schools Cycling.

The High-Performance Programme and the Cycling New Zealand head office are based at the world class Home of Cycling - the Grassroots Trust Velodrome in Cambridge

We see success as:

- Growth in participation and broader membership
- More role models for cycling
- Increased international medal success
- A strong and robust eco-system with wellbeing at the centre
- Looking after our people and providing a positive culture

Cycling New Zealand is emerging from a number of organisational and cultural reviews and are seeking candidates with a strong people and culture focus, who exemplify the highest standards of integrity.

Background.

The Board of Cycling New Zealand has four members appointed by the Board and four members elected by the cycling community

We are calling for nominations for two (2) Elected Board Member positions prior to the Annual General Meeting in accordance with clause 21.1 (b) of the Cycling New Zealand Constitution.

- The first vacancy arose through the incumbent retiring at the end of their second year term at the Cycling New Zealand AGM in May 2023. The position created by this vacancy is for one full four year term, followed by a right of return for a further four years.
- The second vacancy is due to the incumbent resigning one (1) year before the end of their first term, effective at the 2024 Cycling New Zealand AGM. The successful candidate for this position will therefore fill a casual vacancy term of 12 months and then be eligible for reappointment to the Board for a further two (2) full terms.

Nominations should be sent to the Cycling New Zealand Chief Executive not less than 30 days prior, by Friday 21st April 2023 in accordance with clause 21.1 (b) of the Cycling New Zealand Constitution.



Governance Structure – Board of Directors

Governance of Cycling New Zealand is delivered through the Board of Cycling New Zealand, which consists of four (4) directors appointed by the Board Appointment Panel and four (4) directors elected by the cycling community through the membership base of Cycling New Zealand.

Typical functions of the Board of Cycling New Zealand include:

- Governing Cycling New Zealand by establishing broad policies and strategic objectives
- Selecting, appointing, supporting and reviewing the performance of the Chief Executive Officer
- Approving annual budgets and plans
- Accounting to member bodies and key sector stakeholders (Sport New Zealand and High Performance Sport New Zealand) for Cycling New Zealand performance.
- To have the custody and control of all records, books, papers, documents and other property of Cycling New Zealand
- Manage, administer, invest and oversee the use of the funds of Cycling New Zealand

The term of appointment for each director is four years (except in the case of a casual vacancy). The Board elects the Chairperson and Deputy Chairperson annually.

The Board recognises the importance of diversity and skills balance within its structure.

Ideal Applicant

The Board is seeking nominations from within the member organisations from interested persons who are able to demonstrate experience and skills in the following areas.

- Governance experience
- Good leadership skills coupled with clear communication abilities
- Experience in commercial partnerships, fundraising/sponsorship and ability to influence key relationships
- All round Human Resource skills
- Financial, commercial and business acumen
- Experience of membership organisations

Previous governance experience and knowledge of the cycling eco systems and/or relevant sporting environments would also be beneficial. High Performance sport exposure is also extremely desirable.

Applicants with specialist backgrounds/skillsets especially qualified accountants or those with a strong financial background who can contribute as a member of the audit and risk committee are strongly preferred. The ability to work with an extensive range of stakeholders and consider a wide range of issues including high performance sport,



sponsorship and commercial partnerships, financial management, managing and influencing key relationships, health and safety, athlete wellbeing and the complexities of membership-based organisations are essential.

<u>Term</u>	1 Elected Position:	Four years
	1 Elected Position (Casual Vacancy):	One Year
<u>Time commitment</u>	8 meetings per year	
<u>Remuneration</u>	Voluntary	

Diversity

Cycling New Zealand understands the value of diversity and is striving to achieve optimal diversity across the organisation, including around the board table. We particularly encourage applications from women, tangata whenua, a broad range of ethnicities, younger members of the community, individuals with disability, community and provincially based individuals.

Commitment Required

Directors of Cycling New Zealand are appointed for a four year term. The Board convenes on average 8 times per annum generally for 4-5 hours per meeting. In addition, there may be a requirement to attend an annual strategy/review day for Directors

The Board also operates some subcommittees with the most notable being the Audit and Risk and Remuneration Committees. Attendance as a member of one or both committees may be required.

This is a non-remunerated appointment.

Further information on Cycling New Zealand can be found at www.cyclingnewzealand.nz

Applications

Please submit nominations no later than Friday 21st April 2023 in accordance with clause 21.1 (b) of the Cycling New Zealand Constitution.

Send to Cycling New Zealand's Chief Executive, Simon Peterson – AGM@cyclingnewzealand.nz