



## **MINUTES OF THE 22ND ANNUAL GENERAL MEETING OF Cycling New Zealand**

**5:00pm, 18<sup>th</sup> May 2025**

**Virtual – Microsoft Teams**

### **1. WELCOME**

### **2. ATTENDANCE AND APOLOGIES**

#### **Cycling New Zealand Board members in attendance:**

- Martin Snedden (Chair)
- John Baddiley
- Vicki Campbell
- Robyn Clements
- Simon Cogan
- Michelle Henderson
- Logan Townsend
- Mark Whyman

#### **Member Organisation Presidents/Representatives in attendance:**

- Chris Greenough (BMX New Zealand Inc President)
- Brendan Patterson (Cycling New Zealand Road and Track Inc Rep)
- Waine Harding (New Zealand Schools Cycling Association Inc President)
- Ryan Hunt (Mountain Bike NZ Inc President)

#### **Cycling New Zealand staff in attendance**

- Simon Peterson (Chief Executive)
- Desrae Coetzer (Finance Manager)
- Ryan Hollows (High Performance Director)
- Sally Miller (People and Culture Manager)

- Rochelle Fisher (EA & Office Manager)

#### **Other**

- Joe Chapman
- Andrea Craig
- Sam Dakin (ALG Chair)
- Lissa Erwood (joined at 5.17pm)
- Julian Ineson
- Camillo Spath

#### **AGM attendance:**

- Total attendance: 23
- A quorum as required by clause 25.13 of the constitution was met.

The Chair introduced each of the board members and member organisation presidents.

### **3. APOLOGIES**

- Heidi Addington (CNZ Board Member)
- Ron Cheatley (Life Member)
- Tony Mitchell (President Oceania Cycling)
- Rachelle Spencer (President of RTX)

### **4. CONFIRMATION OF ELIGIBILITY TO VOTE AND PROXIES**

The board noted that as per the constitution, clause 25.1 Eligibility to Vote: The following members and persons are eligible to vote at a General Meeting in accordance with this constitution:

- Member Organisations
- The Chairperson, but solely for the purposes of a casting vote (Rule 25.3)

25.2 Voting Entitlement – Member Organisations – Each Member Organisation shall be entitled to one (1) vote provided that the Member Organisation has complied with the requirements specified in the constitution.

### **5. CONFIRMATION OF 2024 AGM AND SGM MINUTES**

**Proposed Resolution:** The Chair sought a motion for the adoption of the 2024 AGM and SGM minutes.

New Zealand Schools Cycling Association Inc / BMX New Zealand Inc **Carried**

## **6. CHAIR'S WELCOME & REPORT**

The Chair Martin Snedden's report was taken as read.

Martin reflected on his first 11 months as Chair with a number of positives and also challenges.

The Chair thanked Chief Executive Simon Peterson and the team at Cycling New Zealand along with the near new Cycling New Zealand Board and noted their continued focus and quality of governance will continue to improve.

The Chair acknowledged and thanked the quality of work of the Member Organisation presidents and acknowledged all the volunteers within the cycling community.

The Chair acknowledged the sponsors and funding partners of Cycling New Zealand and their continued support.

## **7. PROGRESSION PLAN 2025 UPDATE**

The Chief Executive Simon Peterson provided an overview of progress to date and advised the Progression Plan becomes business as usual for Cycling New Zealand in 2025 and beyond with reporting now part of the People and Culture Manager's update to the Cycling New Zealand Board at each meeting.

## **8. ATHLETE LEADERS GROUP**

The Chair introduced Sam Dakin, Chair of the Athlete Leaders Group (ALG) and reiterated that the work the ALG does is vital to Cycling New Zealand management and Board, providing a platform for athletes to have their say and for Cycling New Zealand to listen to that feedback.

The ALG Chair, Sam Dakin provided an update highlighting the significant difference between the previous athlete leader group and the current one being the leadership of both, with there being a mutual benefit for both athletes and staff.

Feedback from the ALG is that it is doing positive things and leading the way in this space for other National Sports Organisations.

The CNZ Chair reiterated Cycling New Zealand's commitment to working with athletes to ensure the environment is the best it can be.

## **9. FINANCIAL STATEMENTS FOR YEAR ENDING DECEMBER 2024**

Robyn Clements (Chair of ARCC) presented an overview of the Statements of Financial Performance and Financial Position and key elements of the Cycling New Zealand financials.

Robyn acknowledged Rachelle Stoddart, Desrae Coetzer and Diane Bell-Pound and the significant work involved in completing the annual financial statements.

**Proposed Resolution:** That the annual financial statements for the period 1 January – 31 December 2024 be adopted.

Cycling New Zealand Road and Track Inc / New Zealand Schools Cycling Association Inc **Carried**

#### **10. APPOINTMENT OF INDEPENDENT AUDITOR**

**Proposed Resolution:** That BDO be appointed as Cycling New Zealand Incorporated's auditors for 2025.

Cycling New Zealand Road and Track Inc / New Zealand Schools Cycling Association Inc **Carried**

#### **11a. ELECTION OF ELECTED BOARD MEMBERS**

Cycling New Zealand Road and Track Inc nominated Mark Whyman, with Mark eligible for a four-year term.

**Proposed Resolution:** That Mark Whyman be formally elected to the Cycling New Zealand Board.

Cycling New Zealand Road and Track Inc / New Zealand Schools Cycling Association Inc **Carried**

#### **11b. APPOINTED BOARD MEMBER**

Martin Snedden (Chair of the Board Appointment Panel) provided an update of the full and robust recruitment process undertaken and advised Robyn Clements was reappointed to the Board for a second four-year term.

Martin thanked both Mark and Robyn for their ongoing commitment to the Cycling New Zealand Board.

**12. REMITS**

No remits received.

**13. GENERAL BUSINESS**

No general business received.

**14. CLOSING**

The Chair thanked everyone for their support and attendance.

Meeting closed at 5.24pm

DRAFT