

Cycling New Zealand Selection Regulations

Schedule 5 - Selection Panels Terms of Reference

1. Purpose of the Selection / Nomination Panels

1.1. The Selection / Nomination panels are comprised of group of experts committed to selecting athlete or a group of athletes best suited to reach podium performance outcomes in international sanctioned events where Cycling New Zealand has jurisdiction.

2. Structure of Selection Panels

2.1. Cycling New Zealand has established the following selection panels to undertake the selection duties outlined in the Cycling New Zealand Selection Regulation:

Discipline	Selection / Nomination Panel	International Events	Convener	Panel
All disciplines as applicable for each Games	Olympic, Paralympic and Commonwealth Games Nomination Panel (OPCGNP)*	<ul style="list-style-type: none"> Olympic Games Paralympic Games Commonwealth Games 		<i>*Olympic, Paralympic and Commonwealth Games Nomination Panel refer to separate terms of reference.</i>
All disciplines as applicable for each Games	Youth Olympic and Commonwealth Games Nomination Panel (YOCGNP)**	<ul style="list-style-type: none"> Youth Olympic Games Youth Commonwealth Games 		<i>**Youth Olympic and Commonwealth Games Nomination Panel refer to separate terms of reference.</i>
BMX	BMX Elite Selection Panel	<ul style="list-style-type: none"> Olympic Games – to OPCGNP World Championships – Elite in Championship Class 	<ul style="list-style-type: none"> HP Director 	<ul style="list-style-type: none"> One (1) will be appointed by Cycling New Zealand; and One (1) will be appointed by BMXNZ.
BMX	BMX Junior Selection Panel	<ul style="list-style-type: none"> World Championships – Junior in Championship Class 	<ul style="list-style-type: none"> HPAD Lead 	<ul style="list-style-type: none"> One (1) will be appointed by Cycling New Zealand; and One (1) will be appointed by BMXNZ.
MTB	MTB HP Selection Panel	<ul style="list-style-type: none"> Olympic Games – to OPCGNP Commonwealth Games – to OPCGNP World Championships – Elite 	<ul style="list-style-type: none"> HP Director 	<ul style="list-style-type: none"> Two (2) will be appointed by Cycling New Zealand with advice from MTBNZ.

MTB	MTB XC Selection Panel (XC as relevant for each discipline event)	<ul style="list-style-type: none"> World Championships – XC (where not covered by MTB HP Selection Panel), Marathon, XCE World Cup supplementary spots 	<ul style="list-style-type: none"> HPAD Lead 	<ul style="list-style-type: none"> Two (2) will be the Appointed HP Selectors; and One (1) will be appointed by MTBNZ for Endurance events and E-MTB;
	MTB Gravity Selection Panel (DH as relevant for each discipline event)	<ul style="list-style-type: none"> World Championships – DH, 4X, World Cup supplementary spots 		<ul style="list-style-type: none"> Three (3) will be appointed by MTBNZ for Gravity events
	MTB E-MTB Selection Panel	<ul style="list-style-type: none"> World Championships E-MTB 		<ul style="list-style-type: none"> The XC MTBNZ appointed selection panel member One of the three Gravity MTBNZ appointed panel members
Road / Cyclo-Cross	Road Elite Selection Panel	<ul style="list-style-type: none"> Olympic Games – to OPCGNP Commonwealth Games – to OPCGNP Road World Championships – Elite & U23 	<ul style="list-style-type: none"> HP Director 	<ul style="list-style-type: none"> One (1) will be the Cycling New Zealand Road Director Sportif; with advice / consultation with Cycling New Zealand Road and Track. One (1) will be appointed by Cycling New Zealand, with advice / consultation with Cycling New Zealand Road and Track. <p><i>Note: A third selector may be considered at the discretion of Cycling New Zealand, with advice / consultation with Cycling New Zealand Road and Track.</i></p>
Road / Track / Cyclo-Cross	Road and Track Development Selection Panel	<ul style="list-style-type: none"> Road World Championships – U19 Oceania Road Championships – U19 Other road development races as appropriate Other track development teams as appropriate (excluding U19 Track World Championships) 	<ul style="list-style-type: none"> HPAD Lead 	<ul style="list-style-type: none"> One (1) will be the Squad Coach appointed by Cycling New Zealand; and Two (2) will be appointed by Cycling New Zealand with advice from Cycling New Zealand Road and Track.

Track	Track Selection Panel	<ul style="list-style-type: none"> • Olympic Games – to OPCGNP • Commonwealth Games – to OPCGNP • World Championships – Elite & U19 • Oceania's – Elite & U19 • Other events as appropriate. 	<ul style="list-style-type: none"> • HP Director 	<ul style="list-style-type: none"> • One (1) will be appointed by Cycling New Zealand; • One (1) will be the relevant Squad Coach; and • One (1) will be appointed by Cycling New Zealand, with advice / consultation with Cycling New Zealand Road and Track.
Para Cycling	Para Cycling Selection Panel	<ul style="list-style-type: none"> • Paralympic Games – to OPCGNP • Commonwealth Games – to OPCGNP • Para-Cycling World Championships 	<ul style="list-style-type: none"> • HP Director 	<ul style="list-style-type: none"> • To be confirmed

- 2.2. If any of the selection panel positions described in 1.1 are vacant the Convenor will assume the vacancy including voting rights, or delegate an alternate to fill such role(s).
- 2.3. Whenever possible, Cycling New Zealand, through its board, pursuant with section 6.2 of this Schedule, will endeavour to appoint selection panels who meet gender equity guidelines.

3. Roles and Responsibilities

- 3.1. The primary role of each Selection Panel is to select the respective Cycling New Zealand Teams for:
 - 3.1.1. International Events as outlined in clause 1.
 - 3.1.2. Other international events specified in the Selection Regulations.
- 3.2. The responsibility of the Convenor is to assist the Selection Panels by:
 - 3.2.1. Managing the selection system and acting as the conduit for all information, including proposed selections and draft Selection Regulations;
 - 3.2.2. Facilitating the selection procedure in accordance with the Selection Regulations;
 - 3.2.3. Ensuring that meetings are held in accordance with this Terms of Reference and that all relevant information is circulated prior to each meeting;
 - 3.2.4. Providing administrative support and advice to the selectors; and
 - 3.2.5. Communicating as necessary with riders in relation to the Selection Regulations.
- 3.3. The responsibilities of the Selectors are as follows:
 - 3.3.1. Maintain a thorough understanding of:
 - 3.3.1.1. The objectives of the HP Plan and HPAD Plan including performance targets associated with milestone events;
 - 3.3.1.2. Cycling New Zealand's HP and HPAD structures and systems;
 - 3.3.1.3. The domestic and international competition structures and the qualification requirements for relevant events, supported by information provided by the Cycling New Zealand staff as considered necessary;
 - 3.3.2. Provide input into drafting applicable Selection Regulations, policies and procedures;
 - 3.3.3. Contribute to a supportive environment that obtains quality advice and support from the Convenor and all Cycling New Zealand High Performance personnel;
 - 3.3.4. Support the Convenor in order to:
 - 3.3.4.1. Monitor riders' performances at targeted events against the applicable Selection Regulations and contribute to the production of written reports as necessary;
 - 3.3.4.2. Providing input as necessary for Selection Appeals;
 - 3.3.4.3. Develop and implement a communication process to inform riders, team management, Member Organisations and the media of the Selection Regulations; and

3.3.4.4. Ensuring that all communication reflects high standards of integrity, confidentiality and trustworthiness.

3.3.5. Comply with Cycling New Zealand Selection Panels Terms of Reference.

4. Selector Specifications and Obligations

4.1. Each Selector will have:

4.1.1. Knowledge and extensive experience of discipline specific international cycling competition and performance standards required;

4.1.2. Understanding of the rider performance standards required for the competitions the are selecting teams for;

4.1.3. A full understanding of the competition regulations of the International Cycling Union (UCI); and

4.1.4. Demonstrable ability to manage conflicts of interest and maintain confidentiality at all times when dealing with riders and/or coaching personnel.

5. Operating Principles

5.1. Each Selection Panel will act in the best interests of Cycling New Zealand, Member Organisations, the High Performance Programme and riders.

5.2. No Selector will bring Cycling New Zealand, Member Organisations, sponsors or stakeholders into disrepute in any way.

5.3. The Selection Panels will assist the Cycling New Zealand staff to achieve Cycling New Zealand High Performance strategic objectives.

6. Term

6.1. These Terms of Reference and the composition of each Selection Panel will be reviewed every 4 years following the end of each Olympic/Paralympic cycle, however Cycling New Zealand reserves the right to amend these Terms of Reference at any time at its sole discretion.

6.2. If a Selector appointed in accordance with clause 1 resigns and/or otherwise vacates office before his or her term expires, the Cycling New Zealand Board will be responsible for appointing a replacement Selector after seeking input from the Convenor and relevant Member Organisation.

7. Authority

7.1. All selections made by the Selection Panels are subject to the approval of the CEO.

7.2. To ensure clear and consistent communication, only the CEO or other person to whom authority is delegated by the CEO shall speak to the media regarding any selection query.

7.3. No Selector, either individually or together with the relevant Selection Panel, will:

7.3.1. Commit Cycling New Zealand to any activity or financial expense without the prior approval of the HP Director, or HPAD Lead, as applicable.

7.3.2. Discuss with riders their selection chances without the approval of the Convenor