



MINUTES OF THE 16TH ANNUAL GENERAL MEETING OF CYCLING NEW ZEALAND

Venue: Avantidrome, Cambridge

26th May, 2019

Meeting commenced 11:13am

1. ATTENDANCE

Cycling New Zealand Board Members in attendance:

- Tony Mitchell (Chair)
- Jenny Gibbs
- Malcolm Thomas
- Richard Leggat
- Alison Shanks
- Ivan Aplin
- Pete Roden

Member Organisation Presidents/Representatives in attendance:

- Mike Sim (Cycling New Zealand Road and Track President)
- Warren Boggiss (BMX NZ)
- Chris Arbuckle (MTB NZ)
- Brynn Gilbertson (Cycling New Zealand Schools)

Cycling New Zealand Staff in Attendance

- Jacques Landry (Interim Chief Executive)
- Julie Richards (Finance Manager)
- Faye Christensen (Executive Assistant)
- Janette Douglas (Events Director)

AGM Attendance:

- Total Attendance: 51
- A quorum as required by clause 25.13 of the Constitution was met.

2. APOLOGIES

Jeremy Christmas

3. CONFIRMATION OF ELIGIBILITY TO VOTE

The board noted that as per the Constitution, Clause 25.1 Eligibility to Vote: The following Members and persons are eligible to vote at a General Meeting in accordance with this Constitution:

- a. Member Organisations
- b. The Chairperson, but solely for the purposes of a casting vote (Rule 25.3)

25.2 Voting Entitlement – Member Organisations – Each Member Organisation shall be entitled to one (1) vote provided that the Member Organisation has complied with the requirements specified in the Constitution.

4. CHAIRMAN'S WELCOME & REPORT

The Chair (Tony Mitchell) welcomed all attendees.

The Chair presented and spoke to his report and thanked the management team from Cycling New Zealand led by Jacques Landry for their huge effort last year.

The Chair thanked Alison Shanks for her outstanding effort as a board member for Cycling New Zealand. Ali responded thanking the Board Chair and commenting that we must always challenge ourselves to continually think about what Cycling has to offer and “why” we do what we do – Why would HPSNZ and Sport NZ want to invest in Cycling and ultimately sport? Ali also thanked Cycling New Zealand for the opportunity to represent our sport.

The Chair also thanked Richard Leggat for over nine and a half years' service to the Cycling New Zealand Board. Ivan Aplin also thanked Richard for his time on the board. Richard responded by commenting that when he started the office was in Lower Hutt and BikeNZ was very scattered. “The progress in the last 10 years has been great, the success we have enjoyed and the profile we have now is higher than we have ever been before. Schools and MTB have come so far compared to where they were ten years ago.”

Proposed Resolution: It was moved that the Chairman's Report be adopted:

Warren Boggiss / Brynn Gilbertson
Carried

5. CONFIRMATION OF 2018 AGM MINUTES

Proposed Resolution: The Chair raised a motion for adoption of the 2018 AGM Minutes

Mike Sim/Chris Arbuckle
Carried

6. FINANCIAL STATEMENTS

Malcolm Thomas presented an overview of the Statements of Financial Performance and Financial Position and key elements of the Cycling New Zealand financials.

Kevin Searle asked what the loss was attributed to. This was due to a couple of factors – the income side of the business went down due to the media attention the Heron review attracted which was around the time when we were seeking sponsorship for the Track World Cup – the Heron Review exacerbated this. We also stopped managing the Avantidrome facility which reduced our income.

Proposed Resolution: That the financial statements for the period 1 January – 31 December 2018 be adopted.

Mike Sim / Brynn Gilbertson

Carried

7. SPORT NEW ZEALAND'S REPORT

Paul Heron (Sport New Zealand National Partnership Manager) addressed the members and outlined the purpose of a National Partnership Manager. Paul reflected on the Heron review commenting that Cycling is not alone with the issues they face. Our world has changed, what was OK and what was perceived to be OK has now changed, and very quickly. Paul acknowledged Andrew Matheson, the board Chair Tony Mitchell, his board and the operational staff, that now have an action plan to respond to the new world. Well athletes, well coaches, well staff.

Where Sport NZ is heading – It is now more than just being about the money it is about the human element, our industry is being judged in a different way. HPSNZ and Sport NZ are currently reviewing their strategic plans. The focus will be sharpened on young people in the 30 percent that are currently going without improving the wellbeing of their lives through sport. Will also be sharpening our focus on women in sport, 40% target for women on boards by 2021.

High Performance – continue to focus on winning with a wellbeing approach – the question is “Why Win?” Where the new strategy is taking HPSNZ sport is taking a successful teenager into a fully formed adult. We are going to ask “So what?” It will always be about winning but may become more about how we win and how we are perceived around the world. We see cycling moving in a different direction after re-setting post the Heron review.

8. APPOINTMENT OF AUDITOR

Proposed Resolution: That Crowe Horwath be reappointed as Cycling New Zealand Incorporated's auditors.

Mike Sim / Warren Boggiss

Carried

9. APPOINTMENT OF SCRUTINEERS

Paul Heron (Sport NZ) as the returning officer is to be appointed as the Scrutineer.

10. APPOINTMENT & ELECTION OF BOARD MEMBERS

Jenny Gibbs advised the appointment process for the Appointed and Elected Board Member positions to be filled in 2019. Jenny commented that the aim is to build capability around the board and look forward.

For the 2019 Director appointments there were four vacancies, two appointed and two elected positions.

Appointed Positions

There were two appointed positions available on the Cycling New Zealand Board.

Firstly, Richard Leggat's position. Richard's term has now ended after nine and a half years of dedicated service.

The second vacant appointed position is that of Stephen Barclay's which remained vacant after his resignation in 2018. This position is for two years with one right of renewal for a further four years.

The Board Appointments Panel, after carrying out a full recruitment process which attracted 8 applicants, (6 men and two women) of which five were interviewed, were delighted to announce that they have appointed Sarah Ulmer to Stephen Barclays position and Philip Holden to Richard Leggat's position.

Both Sarah and Philip spoke to the attendees outlining their experience.

Sarah Ulmer brings considerable experience in the HP area having been a former athlete, as well as her work in the community with the cycle trails, Drug Free Sport and local cycling events.

Philip Holden comes from an experienced CEO and governance background having been CEO for for 17 years across three different sectors including NZ Rugby League and Greyhound Racing NZ as well as for the Lion Foundation from 2006 to 2013.

The board welcomed them into their roles and are sure their experience will be a great addition to the board.

Elected Positions

There were two elected board positions which became vacant.

Malcolm Thomas has come to the end of his first four year term and is eligible to be re-elected and Alison Shanks announced her retirement from the board effective from this AGM.

Ali has served on the board for the last three years and has been a very valuable board member.

There were two nominations received for the above elected positions:

- Malcolm Thomas
- Kevin Searle

The chair of the board declared that Malcolm Thomas and Kevin Searle were elected onto the board.

Jenny also outlined the Sport NZ Qualmark process which is taking around two years to complete. Secondly we are looking at have an Aspiring Director Programme to encourage member organisations to promote people to consider a governance role. The board have appointed Carla Muller as an aspiring director commencing from this AGM. Carla was introduced and spoke to the attendees.

11. REMITS

No remits were received

12. GENERAL BUSINESS

Sarah Ulmer asked of Paul Heron where the funding in regard to youth in sport is going. Will there be certain directives around this and where does our sport sit with this.

Paul responded by saying the Sport NZ board will be debating this at next month's board meeting.

Meeting closed at 12:24pm