



## MINUTES OF THE 13<sup>TH</sup> ANNUAL GENERAL MEETING OF CYCLING NEW ZEALAND

Venue: Waipuna Lodge, Auckland

22<sup>nd</sup> May, 2016

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*Meeting commenced 11:04am*

### 1. ATTENDANCE

#### **Cycling New Zealand Board Members in attendance:**

- Simon Perry (Chair)
- David Bennett
- Malcolm Thomas
- Richard Leggat
- Brian Broad
- Alison Shanks
- Tony Mitchell
- Graham Sycamore

#### **Member Organisation Presidents/Representatives in attendance:**

- Steve Hurring (Cycling New Zealand Road and Track President)
- Bruce Northwood (BMX NZ)
- Gil Peters (MTB NZ)
- Kevin Searle (Cycling New Zealand Schools)

#### **BikeNZ Staff in Attendance**

- Andrew Matheson (Chief Executive)
- Julie Richards (Finance Manager)
- Mark Elliott (High Performance Director)
- Faye Christensen (Executive Assistant)

#### **AGM Attendance:**

- Total Attendance: 48
- A quorum as required by clause 25.13 of the Constitution was met.

### 2. APOLOGIES

- Warren Boggiss (BMX NZ)
- Dion Earnest (BMX NZ)

- Ron Cheatley (Cycling New Zealand Road and Track Life Member)
- Bev May (Cycling New Zealand Road and Track Life Member)

### 3. CHAIRMAN'S WELCOME & REPORT

The Chair (Simon Perry) welcomed all attendees and asked for any General Business items.

**Proposed Resolution:** The Chair raised a motion for adoption of the 2015 AGM Minutes

Ivan Aplin/Brynn Gilbertson

**Carried**

The Chair presented and spoke to his report and thanked the Board for their contribution last year, the MO Presidents for their support and Sport New Zealand and HPSNZ as key stakeholders and funders.

**Proposed Resolution:** It was moved that the Chairman's Report be adopted:

Brynn Gilbertson/Ivan Aplin

**Carried**

### 4. CHIEF EXECUTIVE'S REPORT

AM presented and spoke to the Chief Executive's Annual Report and thanked the Member Organisations, HPSNZ, Sport NZ, Cycling New Zealand staff and the Board Members for their support over the previous year.

### 5. SPORT NEW ZEALAND'S REPORT

Paul Heron (Sport New Zealand Relationship Manager) addressed the members.

Sport New Zealand's goals are to win more medals at the Olympic Games and World Championships, and to increase participation. Paul suggested the single most important thing that Cycling New Zealand can do is form clear strategic alignment with its Members around their reason for being.

Paul also acknowledged the strong progress of Cycling New Zealand in building good Governance, good leadership and good people, supported by a good plan.

Paul highlighted the challenges ahead for Cycling New Zealand, and thanked the Board for the opportunity to speak.

### 6. FINANCIAL STATEMENTS

The financial statements were presented by Tony Mitchell (Cycling New Zealand Board).

Tony presented an overview of the Statements of Financial Performance and Financial Position and key elements of the Cycling New Zealand financials.

There were several questions and comments from the floor and these were responded to.

**Proposed Resolution:** That the financial statements for the period 1 January – 31 December 2015 be adopted.

Ivan Aplin/Brynn Gilbertson

**Carried**

## 7. APPOINTMENT OF AUDITOR

**Proposed Resolution:** That Crowe Horwath be reappointed as BikeNZ Incorporated's auditors.

Ivan Aplin/Bruce Northwood

**Carried**

## 8. APPOINTMENT OF SCRUTINEERS

Paul Heron (Sport NZ) as the returning officer to be appointed as the Scrutineer

## 9. APPOINTMENT & ELECTION OF BOARD MEMBERS

David Bennett (Cycling New Zealand Board) gave an overview of the Board environment and the Board Terms for Appointed and Elected Members.

David Bennett advised on the appointment process for the Appointed and Elected Board Member positions to be filled in 2016. David Bennett is finishing his second term on the board so his position became available to be appointed.

The Board Appointments Panel advertised and interviewed several applicants for this position and made the final decision that Jenny Gibbs be appointed as the Appointed Board Member, for a term of four years.

Nominations were called for the vacant Elected Board Member position due to Alison Shanks term expiring. The meeting attendees were advised that the only nomination that had been received for the position was:

- Alison Shanks

Alison presented an overview of her personal biography to the meeting.

**Voting Result:** Alison Shanks was elected to the Cycling New Zealand Board for a term of four years expiring in 2020.

## 10. REMITS

No remits were received

## **11. GENERAL BUSINESS**

The venue for next year' Annual General Meeting was discussed, and it was suggested it returns to the North Island for 2016. Auckland or Wellington to be considered to ensure the cost to delegates and the organisation is kept to a minimum.

*Meeting closed at 12:42pm*