



Cambridge
GRAND PRIX

6 - 8 JANUARY 2023



TECH GUIDE

1. WELCOME

On behalf of Cycling New Zealand & Cycling New Zealand Road and Track it's our pleasure to welcome riders, coaches, officials and supporters to the UCI registered C1/C2 Cambridge Grand Prix event at the Grassroots Trust Velodrome in Cambridge.

We look forward to a great event and hope you have an enjoyable time during the event.

This Tech Guide provides useful information for all riders, team members and officials.

2. KEY CONTACTS

| | | |
|-------------------------|-------------------|--------------|
| Events Manager | Steff Jordaan | 027 855 7676 |
| Chief Commissaire | John McDonnell | 021 051 9061 |
| Commissaire's Secretary | Brendan Patterson | |
| Judge Referee | Graeme Bell | |
| Starter | Olivia Spaans | |
| Commissaires | Glen Lewis | |
| | Penny Gough | |
| | Stuart Weston | |

3. EVENT PROGRAMME

The updated event programme is available [here](#). Note that this is subject to change after Confirmation of Starters.

4. VENUE ACCESS/ACCREDITATION

Riders and team officials must have accreditation prior to entering the infield. This can be collected from Race Pack collection on Thursday afternoon.

| Date | Access to Infield |
|--------------------|-------------------|
| Thursday 5 January | From 2.00pm |
| Friday 6 January | From 7.00am |
| Saturday 7 January | From 7.00am |
| Sunday 8 January | From 7.00am |

- Access to the infield on the Thursday is for pit set up only. There is no access to the track unless you have booked sessions directly through the [Velodrome](#).
- Access to the infield on competition days will be from 7am each morning. The venue will close 30 minutes after the end of the night session. In between sessions you are welcome to remain in the infield however the use of the track is prohibited until the official warm up period begins.
- Accreditation bands are for riders and team officials only. Team officials must be registered prior to the event by the centre by emailing events@cyclingtonewzealand.nz
- Accreditation is not permitted to be passed onto unnamed persons. Additional supporters, family and friends are required to purchase tickets and spectate from the stands.

- Entry and exit for accredited riders and officials is via the front entrance. Access to the infield will be controlled and access will only be permitted for accredited persons only. Please ensure your accreditation is clearly visible when you are entering the venue.
- Accreditation will be distributed at race pack pick up.

5. WARM UP SESSION TIMES

The track will be open for warmup one hour prior to the event programme commencing each session. The warm up session will be approximately 50mins prior to the beginning of each session. Approximately 10mins prior to the scheduled session start time, a Commissaire will blow a whistle for the riders to exit the track. Please adhere to the instructions of the Commissaires at all time.

6. TRAINING OUTSIDE OF COMPETITION TIMES

Training time outside of the competition days must be booked directly through the Grassroots Trust Velodrome website [here](#).

7. RACE PACK COLLECTION/CONFIRMATION OF STARTERS

Race Pack Collection/Confirmation of starters will be held from **2pm – 4.30pm on Thursday 5 January** in Velo Lounge 1 at the Grassroots Trust Velodrome.

Individuals must collect their own race pack (including venue accreditation) and confirm their start.

If you cannot attend race pack collection during the advertised times, please email events@cyclingtonewzealand.nz to arrange an alternative. You will not be able to access the infield until you have collected your race pack.

8. TEAM MANAGERS MEETING

The Team Managers Meeting will take place in Velo Lounge 1 at the Grassroots Trust Velodrome at **5pm – 5.30pm**. Attendance is compulsory for all team managers or an alternative representative.

Important information such as any key changes or updates to the programme will be provided at this meeting and it is the responsibility of the team manager to disseminate this information to their riders.

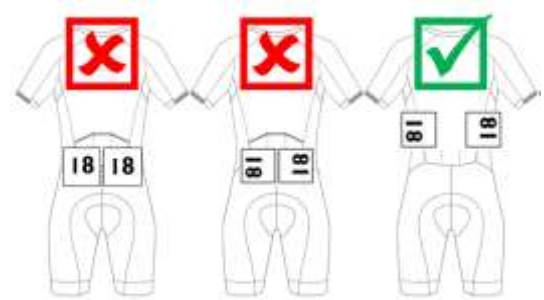
9. MADISON PAIRING PROCESS

Riders can choose their own Madison pairings. Teams can be club teams or mixed teams. All Madison team pairings must be confirmed no later than the Confirmation of Starters on 5 January.

10. RACE NUMBERS

Riders shall wear two body numbers

Numbers must be placed on either side of the lower back of the top on a 90 degree angle as shown below.



Correct Number Placement

11. PIT AREAS

Pit areas including chairs will be created in the infield. These will be allocated into countries, however riders are welcome to set up in any pit area they choose.

Bike racks are available to be shared by all.

Please ensure the walkways are kept free of equipment to allow un-impeded access at all times. There is to be no riding of bikes in the team pit areas.

12. INFIELD GYM

Please note that the infield gym will be closed during the event. No access will be granted at any time.

13. PARKING

Free parking is available in the venue car parks. The venue accepts no liability for any damage to any vehicles parked in or otherwise using the car parking area.

14. MEDICAL

Medical staff are on duty during each session.

The following Medical Centres are on duty over the event period if medical assistance is required while not at the event

Cambridge Medical Centre

48 Alpha Street, Cambridge

(07) 827 7184

Waikato Hospital

Pembroke Street, Hamilton

(07) 839 8899

In an Emergency call 111

15. FOOD AND BEVERAGE

Food and beverages will be available for purchase from the Bikery Café on the ground floor of the Grassroots Trust Velodrome from 7.30am - 3.30pm on Friday, and 8.30am - 3.30pm on Saturday and Sunday (please note they may close earlier if it's quiet but the MC will do a final call beforehand).

You are permitted to bring in your own food and beverage to the event. No glass is permitted in the venue.

16. TICKET SALES

Tickets for additional supporters, friends and family can be purchased prior to each session, on Level 2 of the Grassroots Trust Velodrome. Eftpos facilities will be available. Seating is General Admission with no reserved seating. For more information on ticketing, see the event website [here](#).

17. RESULTS AND PRIZES

Place getters in the Elite C1 and C2 events will be awarded medals. Place getters in the U19 events (non C1 / C2 events) will be recognised and presented with a prize on the podium.

18. MEDAL CEREMONY PROTOCOL

Medal Ceremonies will take place during sessions as stated in the event programme.

It is the riders own responsibility to ensure they are at the presentation area at least 10mins prior to the presentation taking place. Medal winners must make themselves known to medal ceremony officials upon arrival. Due to the tight scheduling of the event programme a medal ceremony protocol has been established to keep these presentations streamlined.

1. Riders will be lead to the podium by officials and the riders will stand in front of the podium (not on podium).
2. Each rider will be acknowledged by name and representing club.
3. Riders receive their medal and prizes (and trophy if applicable).
4. Rider step onto podium.
5. Once the 1st place has been presented a photo will be taken.
6. Riders leave the podium and return to the waiting area lead by officials.
7. Riders are required to leave their medal on until they return to the pit area.

19. HEALTH AND SAFETY

The event has a Health and Safety plan which has taken into consideration the health and safety of the riders, team officials, volunteers, spectators and staff. Health and Safety is the responsibility of all those attending. If you have any concerns or identify any hazards please report to the Event Manager.

20. RULES AND REGULATIONS

Racing will be conducted under [UCI regulations](#) and [Cycling New Zealand Road & Track racing rules](#).

The UCI scale of penalties will apply. Any fines issued will be invoiced directly to the rider after the event.

21. RACE KIT

Riders may wear kit of their own choice, with the exception of National team kit.

If you have any queries over this matter, please contact: events@cyclingtonewzealand.nz

22. SOCIAL MEDIA

We encourage you to get involved in the event through social media. The key links are provided below:

| | |
|----------------|---|
| Event Facebook | https://www.facebook.com/CyclingNZL |
| Instagram | https://www.instagram.com/cyclingnewzealand/ |
| Twitter | https://twitter.com/CyclingNZL |
| Website | http://cambridgegrandprix.nz/ |
| Event Hashtag | #CambridgeGrandPrix |

23. CHANGE FORMS

All Changes must be completed on the Change Request Form, on the next page, and submitted to the Commissaire Secretary.

Change Request Form

| Rider No. | Rider Name | Event Name & No. | Change: Eg. Scratching, addition, reserve, team confirmation, entry fee etc |
|-----------|------------|------------------|--|
| | | | |

| Rider No. | Rider Name | Event Name & No. | Change: Eg. Scratching, addition, reserve, team confirmation etc |
|-----------|------------|------------------|---|
| | | | |

| Rider No. | Rider Name | Event Name & No. | Change: Eg. Scratching, addition, reserve, team confirmation etc |
|-----------|------------|------------------|---|
| | | | |

Submitted by: _____

Signature: _____

Date submitted: _____

Time submitted: _____

Change Accepted by: _____ (Chief Comm/Secretary)