



COVID-19 RESPONSE PLAN – 2022 NTS – ROUND 3

The intent of this plan is to summarise Cycling New Zealand’s response to the delivery of the **2022 NTS (National Track Series) – Round 3** under the Covid Protection Framework and the steps that the event will undertake in considering all its stakeholders, the wellbeing of all those attending and to uphold the intent and guidelines directed by the NZ Government.

The event is scheduled to take place from Friday 16 September through to Sunday 18 September 2022 at the Grassroots Trust Velodrome, Cambridge.

The event recognises that the Covid-19 situation is fluid and the government can make decisions that impact the event at any time. The Ministry of Health (MOH) website and updates will be monitored and reviewed when new information is released.

The event will operate under the principles of the [‘Event Sector Voluntary Code for NZ’](#) which include:

- Demonstrate through planning and delivering, a commitment to Covid – 19 Ministry of Health Guidance and consider all those attending the event.
- Take all reasonable and practical measures to ensure the wellbeing of all those attending the event.
- Encourage a culture of adhering to best practice Covid-19 risk management.

At the time of publishing this plan (8/9/2022) – the country is in the ORANGE setting of the Covid Protection Framework and the event planning to take place under these ORANGE settings guidelines as set out by the Government and Sport NZ. It should be acknowledged by all that the guidelines could change at any time.

This plan below provides a summary of the events response under the ORANGE Setting of the Covid Protection Framework for general event planning and specifically considered the following groups of stakeholders:

Riders, Officials, Volunteers, Contractors, Staff, Spectators and members of the public (not connected with the event).

Details from this plan will be included in the events safety management plan. The Event Coordinator is responsible for this plan.

Approx. number of attendees directly under our control:

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| • Riders | 80 |
| • Supporters/Handlers | 20 |
| • Volunteers/Officials (event workers) | 20 |
| • Onsite Contractors (event workers) | 2 |
| • Staff (event workers) | 5 |
| • Spectators | 100 |

Other groups not under direct control of the event:

- Venue staff
- Public users of the venue and gym

This plan has been sent to the following persons for review:

- Grassroots Trust Velodrome
- PCP (Chief Commissaire)
- Cycling New Zealand CEO

More details on this event are available at <http://nationaltrackseries.nz/>

COMMUNICATION

All official communication will be from Cycling New Zealand via email. Any urgent communication will be via text. Messages will also be published on the event website, CNZ Facebook and Instagram.

PERSONAL RESPONSIBILITY

The success and safety of this event relies on all those involved with the event to comply with the instructions in this plan and any instructions or messages issued by officials at the event. This plan can only work if we all work together. The continuation of events and racing is at risk if we are unable to support or follow this plan. Please ensure you are thinking about your own safety and that of others when you are interacting with those connected with the event and please ensure you are able to comply with the details in this plan before attending.

KEY EVENT COVID INFORMATION

- Masks are encouraged for all when indoors
- Stay at home if you are sick (If you have cold or flu symptoms make sure you get tested.)
- Stay at home if you have tested positive for COVID-19 and are still in your isolation period
- Have a plan if you are required to isolate away from home.

BASIC HYGIENE AND HEALTH INFORMATION

- You are encouraged to maintain physical distancing from people you do not know.
- Wash your hands.
- Get your booster vaccine as soon as possible.
- Sneeze and cough into your elbow, and regularly disinfect shared surfaces.
- If you're concerned about your wellbeing or have underlying health conditions, work with your GP to understand how best to stay healthy.
- If you have had Covid-19, ensure you safely return to exercise and competition. Click [here](#) for more

REPORTING

DURING THE EVENT - If you test positive during the event, you will be required to withdraw from any further competition and you should contact the Events Coordinator immediately.

Traveling away from home

It is your responsibility to ensure you have a plan in place if you contract Covid-19. This is particularly important for those travelling to the event. You can read more on the requirements here:

<https://covid19.govt.nz/isolation-and-care/if-you-have-covid-19/if-you-get-covid-19-while-travelling/>

This planning is based on the current Government Guidelines and the current Covid-19 environment and is subject to change at any time through change to the government guidelines or direction from any relevant authorities either prior to or during the event which may prevent the event going ahead or another change to its format. We will continue to keep you updated if there are any further changes. We appreciate your support.

CONTACT

For any queries please contact: Steff Jordaan - Events Coordinator, Cycling New Zealand
027 855 7676 – steff.jordaan@cyclingnewzealand.nz

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| General | <p>Event to adopt the 'Event Voluntary Code' and additional messaging including:</p> <ul style="list-style-type: none"> - Hand sanitizer available at race HQ and spectator entrance - Masks available at race HQ - Key Covid Information communicated as below: <ul style="list-style-type: none"> - Masks are encouraged - Stay at home if you are sick (If you have cold or flu symptoms make sure you get tested.) - Stay at home if you have tested for COVID-19 and are still in your isolation period - Have a plan if you are required to isolate away from home. - Basic hygiene messages communicated as below: <ul style="list-style-type: none"> - Physical distancing encouraged - Wash your hands. - Sneeze and cough into your elbow, and regularly disinfect shared surfaces. <p>Messaging to be pushed out via direct emails to all groups, through website/social media and via event commentary.</p> <p>COVID-19 hygiene signage will be printed and displayed at Race HQ and at the key entry points.</p> <p>If someone is sick/has symptoms or tests positive during the event, they will be required to withdraw from any further competition and should contact the Events Coordinator immediately.</p> <p>If someone tests positive within 7 days after the event, they should contact the Events Coordinator immediately.</p> | <p>Event to adopt the 'Event Voluntary Code' and additional messaging including:</p> <ul style="list-style-type: none"> - Hand sanitizer available at race HQ and spectator entrance - Masks are required and are available at race HQ - Key Covid Information communicated as below: <ul style="list-style-type: none"> - Masks are required - Stay at home if you are sick (If you have cold or flu symptoms make sure you get tested.) - Stay at home if you have tested for COVID-19 and are still in your isolation period - Have a plan if you are required to isolate away from home. - Basic hygiene messages communicated as below: <ul style="list-style-type: none"> - Physical distancing encouraged - Wash your hands. - Sneeze and cough into your elbow, and regularly disinfect shared surfaces. <p>Messaging to be pushed out via direct emails to all groups, through website/social media and via event commentary.</p> <p>COVID-19 hygiene signage will be printed and displayed at Race HQ and at the key entry points.</p> <p>If someone is sick/has symptoms or tests positive during the event, they will be required to withdraw from any further competition and should contact the Events Coordinator immediately.</p> <p>If someone tests positive within 7 days after the event, they should</p> |

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| | | <p>contact the Events Coordinator immediately.</p> <p>Event split into defined groups if required.</p> <p>Toilets and general surfaces will be cleaned in between each group or session.</p> <p>Groups are advised to coordinate as reasonably practicable the same groups in accommodation facilities.</p> <p>All those entering the venue are to check in at security point, sign in with their details and asked if they are displaying any symptoms before proceeding.</p> |
| Rider Specific | <ul style="list-style-type: none"> - Rider contact details obtained during the registration process and used by event to communicate with them as required. | <ul style="list-style-type: none"> - Rider contact details obtained during the registration process and used by event to communicate with them as required. - If required, riders will be separated into two groups: Group 1 – Sprint Group 2 – Endurance - If required, specific Group pits will be set up and riders will be required to stay within these pits. - Riders will only be permitted in the venue for the sessions that they are racing. - Riders will be required to enter the venue through the nominated entrance. - Riders are advised to maintain social distancing while not racing, including inside and outside the velodrome. - Online health questionnaire sent out prior to event |

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| Supporters / Handlers | <ul style="list-style-type: none"> - Supporters/handlers will be required to sign in and provide their contact details. The event will use these to communicate with them as required. | <ul style="list-style-type: none"> - Supporters/handlers will be required to sign in and provide their contact details. The event will use these to communicate with them as required. - Only essential supporters are permitted in the infield and they must be registered with the event prior. - If there are defined groups, support staff must not cross between groups. - Online health questionnaire sent out prior to event |
| Event Worker Specific (Staff, officials, volunteers, contractors) | <ul style="list-style-type: none"> - Event workers will be required to sign in and provide their contact details. The event will use these to communicate with them as required. - Ensure event workers have had the opportunity to read the event Covid Response Plan and ask questions. - Any event worker who is displaying Covid-19 symptoms will be asked to stay at home or at the hotel if they have travelled to the event. - Ensure key roles have back up personnel in the event a key role is unable to attend the event. | <ul style="list-style-type: none"> - Event workers will be required to sign in and provide their contact details. The event will use these to communicate with them as required. - Ensure event workers have had the opportunity to read the event Covid Response Plan and ask questions. - Event workers sent all key information prior to the event so no unnecessary briefings (gatherings) are required. - Masks are required - Check in with event workers to make sure they are still comfortable with working during red settings. - Confirm key services are still available under red settings. - Contractors asked for their own Covid-19 response plan to ensure compliance - Online health questionnaire sent out prior to event |
| Spectator Specific | <ul style="list-style-type: none"> - Hand sanitizer available at key entry points - Spectators communicated with via MC, website, social media. | <ul style="list-style-type: none"> - No spectators permitted |
| Sponsor specific | <ul style="list-style-type: none"> - Sponsors will be required to sign in and provide their contact details. The event will use these to | <ul style="list-style-type: none"> - All sponsor activations are cancelled |

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| | <p>communicate with them as required.</p> <ul style="list-style-type: none">- Ensure sponsors have had the opportunity to read the event Covid Response Plan and ask questions. | |
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