



# Cycling New Zealand guidelines for resumption of cycling events and organised cycling activity As at 27/10/2021

Government Alert Level	ALERT LEVEL 1	ALERT LEVEL 2	ALERT LEVEL 3 ALERT LEVEL 4
General	These are guidelines based on the government advice at the time of this update and are subject to change.	These are guidelines based on the government advice at the time of this update and are subject to change.	These are guidelines based on the government advice at the time of this update and are subject to change.
	For full government Alert Level Guidelines click <u>here</u> For full Sport New Zealand Guidelines click <u>here</u>	For full government Alert Level Guidelines click <u>here</u> For full Sport New Zealand Guidelines click <u>here</u>	For full government Alert Level Guidelines click <u>here</u> For full Sport New Zealand Guidelines click <u>here</u>
	No restrictions for gatherings. Sport and Recreational activities can resume.  Organisers should continue to encourage people to	The ability to meet the government guidelines is not the only consideration to take into account prior to resuming your desired activities. Consideration should also be given to the 'intent' of the guidelines and the reputation of cycling as a whole in addition to supporting the national health response and	All sports and recreation activities should be cancelled and all public venues will be closed.  Any event or organised activity undertaken at this level by an
	organisers should continue to encourage people to practice good hygiene behaviours and to keep a record of where they have been, particularly through the NZ COVID Tracer App to support rapid contact tracing.	the wellbeing of all those attending.  You will need to have a robust plan on how you intend to run the event within	affiliated club or centre of Cycling New Zealand may face disciplinary procedures from their member organisation and/or Cycling New Zealand which may include the withdrawal,
	Organisers should have a Covid-19 response plan for their event which states how they will respond under	the intent of the guidelines and have the confidence in all those attending to support your plan. Click <u>here</u> to view a template to start your planning.	suspension or termination of their affiliation, sanctions and/or penalties.
	each level and should take into account the safety of all those attending the event e.g riders, spectators, sponsors, officials and volunteers etc. Click <a href="here">here</a> to view an example of a Cycling New Zealand Response plan.	The activity of community sport (cycling is defined as a community sport for these purposes) is a social gathering and subject to the 100 people limit, whether played indoors or outdoors or in an event facility or in an uncontrolled outdoor setting.	For affiliated clubs covered under the Cycling New Zealand Liability Policy any no event or organised activity undertaken at this level will be covered by the Cycling New Zealand Liability Policy.
	We recommend organisers support and implement the 'Events Sector Voluntary Code' which follows best practice expectations, which are based on Ministry of Health guidance to reduce COVID-19 related risks. Click here to read the full code: <a href="https://sportnz.org.nz/covid-19-response/advice-guidance-and-resources/events-sector-voluntary-code/">https://sportnz.org.nz/covid-19-response/advice-guidance-and-resources/events-sector-voluntary-code/</a>	"The activity of community sport (for example, touch, soccer, netball and bike races) is considered a social gathering whether held indoors or outdoors, whether in an event facility or not, and can still occur as long as long as a maximum of 100 people attend (excluding workers). There is no social distancing requirement associated with participants while playing community sport. Participants in close contact sports should maintain physical distancing of 2 metres when not participating in the sport or activity. If you are having club events, consider limiting numbers to ensure 2m physical distancing can take place, take extra care on cleaning surfaces and when preparing food to minimise risks. Now is not the time to have a large club prize-giving or event.	
	For affiliated clubs covered under the Cycling New Zealand Liability Policy any event or organised activity undertaken at this level will have coverage under the Cycling New Zealand Liability policy and will be subject to the standard terms & conditions of the policy.	Think about keeping things simple" Excerpt from Sport NZ Guidelines.  Multiple gatherings can take place at the same event or facility as long as they are kept separate. Consider how to keep groups from the multiple gatherings separate at the event or facility (e.g. use separate entries/exits if possible,	

Participants from Alert Level 2:

If you are holding an event in Alert Level 1 and you have participants from Alert Level 2 wanting to attend (noting that any persons in Alert Level 3 or 4 are not permitted to travel) then the individual coming from Alert Level 2 is in charge of adhering to the Alert Level guidelines of where they have come from. It is the responsibility of that individual to stick to the guidelines, not the event's responsibility.

eg. If Auckland is level 2 and the rest of the country is level 1, then the individuals travelling from Auckland to the event "take their level with them" – which means that individual is in charge of adhering to the Alert Level guidelines of where they have come from. It is the responsibility of that individual to stick to the guidelines, not the event's responsibility.

This above guidance was received from Sport NZ on 13/9/21.

phasing of activity so groups do not cross over, separate facilities for each group.

#### **Face Coverings**

All volunteers and officials **must** wear a face covering at all times All riders are **encouraged** to wear a face covering when not racing All spectators are **encouraged** to wear a face covering

In addition to the above, Cycling New Zealand recommends that all those attending the event (regardless of their role) wear a face covering all times (when not racing or eating or drinking) but especially when they are unable to remain 1m from people they do not know.

Exceptions Some people cannot wear a face covering due to a disability or health condition. Be kind and respectful of privacy when approaching someone who isn't wearing a face covering.

#### **Record Keeping**

You must have a system in place to ensure all those aged 12 years or over scans a QR code or records their visit to your event.

Have more than one way for all those attending your event to record their visit, including QR codes e.g. tablet sign-in system or individual paper slips and a ballot box for storage. This includes volunteers, contractors, officials, spectators and riders.

Make it easy for attendees and prevent queues at entrances by placing QR codes in multiple locations e.g. carpark entrance, toilets, registration, hall etc.

If an event is outdoors and in one defined space, you can use one QR code for the event. If you have more than one defined space you can use a separate QR code. If the event is spread out across sites, i.e. starts and ends in different places, we recommend having separate QR codes for each site. You should also use an event QR code at entrances to help people sign in.

#### Who can attend?

No one should be attending (or leaving home) if they are displaying symptoms of COVID-19, awaiting a test, or if required to self-isolate.

### **Physical Distancing**

Riders and spectators should maintain physical distancing of 2m from people they do not know (when not racing).

When possible, all volunteers and officials should keep 2m apart from riders and 1m apart from other volunteers/staff.

You should have systems and processes to maintain physical distancing e.g. posters, in/out doors/queues.

## Cleaning and Hygiene Have cleaning and hygiene processes in place e.g. providing hand sanitisers in high traffic areas, clean high touch surfaces regularly. eg registration, entrances to halls, toilets, transponder collection etc. Facilities, water, soap and towels/drier should be available for participants to wash and dry their hands. If that's not possible you must provide hand sanitiser (containing at least 60% alcohol). Food and Coffee Vendors Attendees to do not have to be seated or served at tables. Ensure your vendors are meeting their obligations and you are able to support each other's plans.

In addition to the government guidelines, clubs and event organisers should

review their own specific risks associated with their event prior to delivering a cycling event or activity at this level – including but not limited to:

- •The health and safety of all those attending the event
- •How will you manage the event within the intent of the government guidelines for all attending stakeholders (including restricted numbers, physical distancing and contact tracing)
- How will you manage regional restrictions
- •How will you manage competitive recognition or awards (regional or national titles, series points etc) are fair and does not disadvantage those unable to attend due to government restrictions
- How will you manage participants who have COVID-19 symptoms or who need to be in Isolation/quarantine for any reason
- Have you received approval from their local council and any other appropriate stakeholders such as governing bodies, landowners, venues, DOC etc to deliver under the restrictions
- Can you still secure essential services (i.e. first aid, traffic management) and the appropriate number of volunteers to safely deliver the event
- How will you communicate and manage basic hygiene at the event
- Is the event financial sustainable if you have to reduce numbers or not allow entrants from other regions

Any event or organised activity undertaken at this level by an affiliated club or centre of Cycling New Zealand that does not meet the government requirements or has not undertaken appropriate due diligence and risk mitigation may face disciplinary procedures from their member organisation and/or Cycling New Zealand which may include the withdrawal, suspension or termination of their affiliation, sanctions and/or penalties.

For affiliated clubs covered under the Cycling New Zealand Liability Policy any event or organised activity undertaken at this level will only have coverage under the Cycling New Zealand Liability policy (subject to the standard terms & conditions of the policy) if all government guidelines and recommendations are followed and appropiate health and safety planning can be demonstrated.

Cycling New Zealand Schools events	If approved by Schools Sport NZ, Cycling New Zealand Schools events are permitted.	If approved by Schools Sport NZ, Cycling New Zealand Schools events are permitted if the government guidelines on gatherings and sport and recreation are met.	Cycling New Zealand Schools event are not permitted.
Cycling New Zealand National Championship events	Cycling New Zealand National Championship Events are permitted.	Cycling New Zealand National Championship events are permitted if the government guidelines on gatherings and sport and recreation are met.	Cycling New Zealand National Championship events are not permitted.
Cycling New Zealand Endorsed and Sanctioned events	Cycling New Zealand endorsed or sanctioned events are permitted.	Cycling New Zealand endorsed or sanctioned events are permitted if the government guidelines on gatherings and sport and recreation are met.	Cycling New Zealand endorsed or sanctioned events are not permitted.
Club and other cycling activity	Other cycling events and organised activity are permitted  Event Organisers and Clubs are encouraged to participate in the Cycling New Zealand Event Certification Programme. See <a href="here">here</a> for more on the Event Certification Programme.	Other cycling events and organised activity are permitted if the government guidelines on gatherings and sport and recreation are met.  Event Organisers and Clubs are encouraged to participate in the Cycling New Zealand Event Certification Programme.  See <a href="here">here</a> for more on the Event Certification Programme.	Other cycling events or organised activity are not permitted.

These are guidelines based on the government advice at this time (including the likely conditions for each Alert Level based on previous scenarios) and are provided to assist clubs and organisers to make decisions on their events. Cycling New Zealand recognise that these levels and the restrictions or criteria around each level are likely to change. We also recognise that each event may have additional risk factors and mitigation required to make a decision but will include the Alert Level at the time of decision, the likely Alert Level at the time of the proposed event and other risk factors on top of the those listed which may result in a decision to cancel or postpone regardless of the Alert Level guidelines.

Cycling New Zealand reserve the right to remove any endorsement or sanctioning if a change in Alert Level takes place that no longer permits the event to continue under these conditions.