

Cycling New Zealand Covid-19 Response Plan
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The intent of this plan is to summarise Cycling New Zealand's response to the delivery of the **2020 Vantage Criterium Championships** in each Covid-19 Alert Level and the steps that the event will undertake in considering all its stakeholders, the wellbeing of all those attending and to uphold the intent and guidelines directed by the NZ Government.

The event is sanctioned by Cycling New Zealand and the principals of this plan follow the [Cycling New Zealand Guidelines for the resumption of cycling events and organised cycling activity](#).

The event is scheduled to take place on Sunday 15 November in the central area of Christchurch.

The event is supported by the Christchurch City Council and the event has submitted an event permit application to the council.

The event recognises that the Covid-19 situation is fluid and the government can make decisions that impact the event at any time. The Ministry of Health (MOH) website and updates will be monitored and reviewed when new information is released.

Details from this plan will be included in the events safety management plan.

While every scenario is unable to be details, this plan provides a summary of the events response to likely scenarios that may occur.

The event will submit this plan to Christchurch City Council for their approval.

Approx number of attendees under our control

Riders	130
Volunteers	35
Officials	7
Onsite Contractors	15
Staff	8

The Event Director is responsible for this plan.

More details are available here. <http://www.criteriumnationals.nz/>

Host Region Covid-19 Alert Level Status	Alert Level 1	Alert Level 2	Alert Level 3	Alert Level 4
All Areas	<ul style="list-style-type: none"> - Event to adopt the 'Event Voluntary Code' and additional messaging including: - QR Code available for contact tracing - Hand sanitizer available at race HQ and at the toilets - Mask and Gloves available for those who wish to use one, but not mandatory - Contacting the event if you test positive for Covid-19 post the event - Basic hygiene messages to all those attending including: <ul style="list-style-type: none"> • Stay at home if you are sick • Use NZ Covid tracer app and scan when visiting event or other businesses • Hand hygiene • Cough and sneeze etiquette • Avoid touching your face • Cleaning surfaces and frequently touched items • Physical Distancing - Messaging to be pushed out via direct emails to all groups, through social media and on the day via event commentary. - COVID-19 QR Codes and hygiene signage will be printed and displayed at Race HQ and at the portals. 	<ul style="list-style-type: none"> - Event to adopt the 'Event Voluntary Code' and additional messaging including: - QR Code available for contact tracing - Hand sanitizer available at race HQ and at the toilets - Mask and Gloves available for those who wish to use one, but not mandatory (except where specified below) - Contacting the event if you test positive for Covid-19 post the event - Basic hygiene messages to all those attending including: <ul style="list-style-type: none"> • Stay at home if you are sick • Use NZ Covid tracer app and scan when visiting event or other businesses • Hand hygiene • Cough and sneeze etiquette • Avoid touching your face • Cleaning surfaces and frequently touched items • Physical Distancing - Messaging to be pushed out via direct emails to all groups, through social media and on the day via event commentary. - COVID-19 QR Codes and hygiene signage will be printed and displayed at Race HQ and at the portals. 	Event is Cancelled	

	<ul style="list-style-type: none"> - If someone arrives at the event displaying Covid-19 symptoms they will be asked to leave the venue and to contact their GP or the MOH. If Christchurch is not their home base, they will be asked to self-isolate in a vehicle or similar location until the MOH can be contacted and arrangements can be made for their isolation or safe return to home. - If the event is alerted of a positive case post event, the Event Director will contact the MOH and follow their procedures from there with regards to contact tracing and self-isolation protocols 	<ul style="list-style-type: none"> - If someone arrives at the event displaying Covid-19 symptoms they will be asked to leave the venue and to contact their GP or the MOH. If Christchurch is not their home base, they will be asked to self-isolate in a vehicle or similar location until the MOH can be contacted and arrangements can be made for their isolation or safe return to home. - If the event is alerted of a positive case post event, the Event Director will contact the MOH and follow their procedures from there with regards to contact tracing and self-isolation protocols 	
Rider Specific	<ul style="list-style-type: none"> - Riders' details obtained during the registration process and will be kept for 4 weeks and will be provided to the MOH if required. 	<ul style="list-style-type: none"> - Races will be split into two groups of less than 100 riders: Group 1 – Street Race and U17 (approx. 45) and U17 Group 2 – U19 and A Grade (approx. 78) - Staff, volunteers and officials are advised to minimise or eliminate close contact with riders unless their role specifically requires it - Strict timings for arrival and departure of each group - Staff and officials that are across both groups must wear masks and gloves (regardless of close contact or not) 	

		<ul style="list-style-type: none"> - Fence portals off and staff with a volunteer so they are used by riders only. Half of the loops for first group and half for the second group. - Presentations either after each group of race to keep groups separated. - Add 30 minute break between groups to allow for Group 1 to depart and Group 2 to arrive. - Reduce time between races to 5 minutes to create a 30minute break and to decrease the chance of groups overlapping. 	
Volunteers Specific	<ul style="list-style-type: none"> - Volunteers will be required to sign in onsite on arrival. They will be informed during their briefing that their contact details will be kept for 4 weeks and will be provided to the MOH if required 	<ul style="list-style-type: none"> - Volunteers sent the event's Covid-19 Response plan prior and given the opportunity to give feedback/ask questions so they fully understand the event's procedures. - Check in with volunteers to make sure they are still comfortable with volunteering during alert level 2 – some volunteers may be immune compromised etc. - Volunteers sent other key information prior to the event - Volunteers go straight to their positions without coming into the start/finish zone. - Head Volunteer to wear gloves and masks and distribute vests and other essential items - Race Manager to wear gloves and masks and will conduct an in-person/ 1 on 1 brief when all are in place. - Volunteers to use facilities at Koha Fitness - Contact details of all volunteers collected pre-event and held for 4 weeks post event. Volunteers will be informed that their contact details will be provided to the MOH should they require. 	

		<ul style="list-style-type: none"> - Volunteers briefed to remind spectators and public to not congregate and to socially distance. 	
Officials Specific	<ul style="list-style-type: none"> - Officials details are on file and they will be informed during their briefing that their contact details will be provided to the MOH if required 	<ul style="list-style-type: none"> - Check in with officials to make sure they are still comfortable with volunteering during alert level 2 – some officials may be immune compromised etc. - Officials sent the event’s Covid-19 Response plan prior - Officials sent other key information prior to the event - Officials are required to wear gloves and masks as they will be working across 2 groups of people and will not always be able to socially distance - Officials to use facilities at Koha Fitness - Officials briefed to remind spectators and public to not congregate and to socially distance. 	
Contractors Specific	<ul style="list-style-type: none"> - Contractors will be required to sign in onsite on arrival. They will be informed during their briefing that their contact details will be kept for 4 weeks and will be provided to the MOH if required 	<ul style="list-style-type: none"> - Confirm key services are able to be delivered in Alert Level 2 - Contractors staying on site <ul style="list-style-type: none"> -Contractors sent the event’s Covid-19 Response plan prior to ensure compliance -Contractors asked for their own Covid-19 response plan to ensure compliance - Contractors supplying the event but not staying on site: 	

		-Contractors are advised of the event's Covid-19 response and asked to adopt safe practices as appropriate for their service	
Spectator Specific		<ul style="list-style-type: none"> - Spectators are actively encouraged to STAY AWAY - Additional volunteers to manage social distancing in key areas where members of the public may congregate - Erect signage at event HQ and also along fencing with key messages - Key areas identified as start/finish area and corner 4 (outside City Social) will be monitored by volunteers to ensure that everyone is able to social distance and to stop people from congregating. - Push social distancing messaging through pre event communications and at event MC announcements - Encourage spectators to watch live streaming 'off site' - Live streaming links to local bars/restaurants as they will have their own Level 2 restrictions 	
Sponsors Activations	<ul style="list-style-type: none"> - Any sponsors activating on site will be required to sign in onsite on arrival. They will be informed during their briefing that their contact details will be kept for 4 weeks and will be provided to the MOH if required 	<ul style="list-style-type: none"> - Sponsors sent the event's Covid-19 Response plan prior to ensure compliance - Sponsors asked for their own Covid-19 response plan to ensure compliance - Sponsors sent the event's Covid-19 Response plan prior to the event and are encouraged to review any activation plans to ensure the intent of the government guidelines are adhered to. 	

<p>Staff Specific</p>	<ul style="list-style-type: none"> - Ensure staff are well versed in the COVID plan for the event and understand what to do during a COVID-19 scenario - Ensure regular planning meetings are held and key information is shared and available. - Any staff who is displaying Covid-19 symptoms will be asked to stay at home or at the hotel if they have travelled to the event. - Ensure key roles have back up personnel in the event a key role is unable to attend the event. 	<ul style="list-style-type: none"> - Check in with staff to make sure they are still comfortable with working during alert level 2 – some staff may be immune compromised etc. - Staff to wear gloves and mask when unable to socially distance and if they are going to be working across both groups of people. - Any staff who is displaying Covid-19 symptoms will be asked to stay at home or at the hotel if they have travelled to the event. - Ensure key roles have back up personnel in the event a key role is unable to attend the event. 	
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Notes:

If the host region is in Alert Level 1 but any other region (with registered riders) is in Alert Level 2 then the event organisers may review the delivery of the event and implement some aspects of the Alert Level 2 plan to enable those riders from the Alert Level 2 region to attend (including asking them to consider any supporters not to attend). If unable to safely manage the wellbeing of all those attending with these measures in place then the event may withdraw the entries of those riders from the Alert Level 2 region to allow the event to go ahead un-impeded.

If the host region is in Alert Level 1 or 2 but any other region (with registered riders) is in Alert Level 3 or has any travel or other restrictions that will not support the safe delivery of the event, those riders (and spectators) from that region maybe asked not to attend. If the financial impact of this supports the event still going ahead, the event's National Championships status will be withdrawn. If the financial impact of this is too great then the event may be cancelled.