

BIKENZ ROAD AND TRACK COUNCIL MEETING

Air New Zealand Parking, Freight Place, Auckland 17 February 2013

1. PRESENCE AND APOLOGIES

Present: Ivan Aplin (IA) President, Garry Bell (GB), Mark Ireland (MI), David Osten (DO), Mike Sim (MS),

Arrive 9.00am Kieran Turner (KT) BikeNZ CEO

Arrived 9.45 am Brian Roulston (BR) Steve Hurring (SH)

Minute taker: Mark Ireland

Apologies: Steve Canny (SC) Ross Bartlett (RB)

Meeting open 8:45am – Confirmed that there was a quorum present

- 1.1 IA advised that KT was only able to attend for the initial part of the meeting, so we would cover off items that required his input as the first items of business.
- 1.2 Noted that there had been some issues with booking flights, regarding timing of flights and late bookings that resulted in additional costs. SC was not attending due to cost associated with flying from Invercargill at short notice. KT apologized for any problems or errors that might have transpired.
- 1.3 IA also acknowledged the amount of time involved in resolving the wider membership issues and subsequent registration issues. This has taken considerable BikeNZ staff time to resolve with their suppliers. It was noted this has impacted on delivery in some areas. KT outlined some of the issues that had arisen and apologized. He expressed disappointment at the abuse his staff had had to put up with from some members.

2. MINUTES OF PREVIOUS MEETINGS

Saturday 29th September 2012

“That the minutes be accepted as a true and correct record”

Moved GB Seconded DO CARRIED

3. RATIFICATION OF INTERIM COUNCIL DECISIONS

- 3.1 To support BikeNZ recommendation to BikeNZ board; Jenny Peplow who applied for an appointed position this year to members voted position. (David Bennett has been re-appointed)
- 3.2 Allow Australian Masters to ride at our National Age Group Track Champs. Rule changes required to Rule 78.1, plus some additional rules around medals (policy is if you ride, you can win the medal) and titles (NZ rider ONLY can win the title), plus how entry can be made (through a Centre or direct entry with permission from Cycling Australia required). Tech Panel to formulate appropriate rules.
- 3.3 That NZ adopt the same classifications as Australia has for records, specifically that there would be 3 types of records:
The following records shall be maintained by the Federation:
 - a. NZ National Records – fastest time set by a New Zealand cyclist anywhere in the world
 - b. All Comers Records – fastest time set in New Zealand by a cyclist of any nationality affiliated with the UCI (excluding U17 & U15)
 - c. NZ Championship Records – fastest time set in competition at a New Zealand Championship
- 3.4 Panel formed to review selectors terms of reference, requirements etc in view of the current term of the selectors drawing to a close. Garry Bell to be the BRT representative. Non BRT representatives; Mark Elliot, Amy Taylor and Graham Hunn
- 3.5 Letter to BikeNZ supporting Graham Sycamore's nomination as General Secretary Oceania Federation.
- 3.6 Confirming Elite/U23 Road & TT champs dates by events panel – to be 10-12 Jan 2014.

"That the interim decisions be ratified"

Moved MS / GB Carried

4. MATTERS ARISING FROM PREVIOUS MINUTES

- 4.1 Club Tool Box
Outcome from the BikeNZ road show & BRT AGM. Draft had been received from Bike Manawatu and some other clubs, with suggested requirements. Suggested that BRT pick this up, IA noted that BikeNZ were originally to develop this, but have resource issues at present. Timeline required from KT. A draft will require feedback from clubs as to what is missing and what needs development. Will be on-line resource for ease of access and updating.
- 4.2 Traffic Management Support Material
Out come from AGM. Following January Meeting IA/KT, IA to draft paper. This has been done and circulated to Council and BikeNZ, in progress. To be formalised as part of Tool box.
- 4.3 Service Level Agreement
Yet to be received from BikeNZ, was to be signed off Feb 2013. May now be March at earliest. Both parties would like to get agreement on clarity of roles BRT / BikeNZ

- 4.4 Elite TT course change
Covered in Events Report, various options being looked at
- 4.5 Changes to Time Qualifier
Covered in Events / Tech report. Aim is to shift the ratio of standard entries / time qualifiers in favour of Time Qualifiers at the Track Nationals
- 4.5 Selectors
Terms of Reference being worked on, as per item 3.4 above. Discussion over recent Junior Selection process
- 4.6 Commissaire courses – Clubs
Some “1 Day” Club level commissaires courses will be run over Winter, initially targeting Cambridge / WBOP, Hawkes Bay, Christchurch. Discussions in progress with ChCh / Kevin Searle. The 1 Day Course will become a pre-requisite for doing any National Commissaires Course
- 4.7 Trade Teams
Still under review and will ultimately be tied to calendar management and events structure. The larger teams have now gone, but Benchmark Series Teams are growing and room to encourage Club Teams at events as well.
- 4.8 Calendar management
SH to send link to KT for event registration
KT to send draft paper for Calendar Management Feb 2013. A Working Group is required so that paper can be formulated into a workable proposal to present to the AGM.
“That the Events Panel (MS & SH) join BikeNZ as the working group”
Moved DO / IA CARRIED
- 4.9 Oceania’s Confederation Elections – A good outcome with 2 x New Zealanders elected, Graham Sycamore and Bruce Northwood.
- 4.10 Senior National Points Series –On hold for development as part of Calendar management
- 4.11 Schools Cycling –alignment of rules (particularly around gearing and equipment), Recent Changes to BRT equipment rules and proposed changes for 2014 around U17 gearing to align with Australia – these are to be discussed with Schools. Copy KT in
- 4.12 The Technical Delegate – outcome/success to date
This has worked well at Championships so far, leaving the Chief Commissaire free to deal with managing the Commissaires team and the racing at the event
- 4.13 Website missing data still
In progress, delayed somewhat by focus on licencing. Anything missing to be advised to Office so it can be logged and loaded in due course. Otherwise, new website looking good and rest of the promised functionality (club websites etc) is coming once licencing fully sorted

5. CEO REPORT (KT)

- 5.1 Discussions on points asked in MO report dated 10/12/12
- a. Combined AGM 18/19. Brt happy with May dates and happy to have combined AGM, 2 hour code specific. Blank canvas for BRT to come back to BikeNZ with how it might look (IA to action). Can be a club get together etc. MTB interested as well. Awards evening / celebration combine.
 - b. Reduced council meetings to 3 pa inc AGM from 5 last year. Seems to be OK, but need better regular reporting from BikeNZ. Meetings for decisions less than discussions.
 - c. Working Groups – ToR required.
- 5.2 CEO monthly reporting KT
- 5.3 Big Challenge is restructure. Will require some downsizing across all areas, priorities being worked through and discussed with funders
- The champs / events area is losing money and entry fees are well below current market rates. There will likely be some impact on service delivery during restructure transition and move to Cambridge.
- Sponsorship – meetings in next few weeks, very tough environment at present.
- 5.4 Licencing / Membership.
- Meetings with developer and card suppliers regarding non-delivery by them in this area. Major issue for members and BikeNZ very aware of that and working to fix it.

6. GENERAL BUSINESS (PART 1)

- 6.1 BikeNZ AGM
- IA attended this meeting. Minor changes to the constitution were discussed at the AGM in October, moved and accepted by delegates to better reflect the MO requirements. Member Organisation Presidents were then invited to spend some time with the Board at their meeting following the AGM, positive discussion and some pertinent questions asked of the MOs by Board members
- 6.2 Elite Road & TT champs.
- Police advise we need to seek higher level support if we are to get continued support from them, which is now key to the way the event is run. New Area Commander is questioning the use of police response. This conveyed to KT (Jan meeting IA/KT). KT to action via Sport NZ. KT has it on agenda for an NSO meeting this week, will pick that up
- 6.3 Tech Panel advised that MI invited to complete UCI anti- doping course to be held in Aigle, Switzerland
- 6.4 Resignation of Peter McCarthy as junior selector was Received with regret, Council appreciative of the good work he put in over his time in that role

- 6.5 Rider of the Year award. BikeNZ looking to hold a Function in first weekend of December, across all codes.
- 6.6 Tabling of Secondary Schools Champs - Palmerston North - Chief Commissaires report was received. Very successful event, but highlighted were some issues with BikeNZ Rep at event. KT spoke of a clash of personalities ultimately. Also highlighted were ongoing issues around rider behavior around keeping left. MI advised that this area has been focus of recent Commissaires Refresher. RB will work with Sport Manawatu on progressing this for next year.
- 6.7 Auckland issues with Traffic Management and use of roads were reported as being improved recently, but it remains a significant issue for clubs trying to run events in this area.
- 6.8 Pam Coe's contribution to the sport, particularly in WCNI, was recognised in New Year's Honours list. Council expressed its congratulations and noted it was well deserved.
- 6.9 Charlie Old, former WBOP President and CNZ Councillor passed away. Council expressed its condolences
- 6.10 Pureblack racing team – KT confirmed that this team was now officially no longer in existence
- 6.11 Masters Worlds – BikeNZ advised that there are 5 x National Federation Wildcard entries. A paper was presented to Council outlining several options for awarding these entries. It was agreed that it should be based on Club Nationals results. Need to make information available to members, so they can find out about the events and how to enter.

Moved MS / SH CARRIED

7. STRATEGIC PLANS AND PANEL REPORTS

7.1 Events

Elite TT Course still under review, some options on the table.

Elite / U12 Champs - Need to look ahead to the next period once the current contract period ends in 2016. BikeNZ and Events Panel to follow up on this.

Elite Track went well, U19 worked very well being part of these champs.

Dayle Cheatley presented UCI reforms. Elite Track may be after the Age Groups in 2014. Reviewing set entries vs TQ's for timed events.

Club Nationals, Queenstown – Some lack of direction and support provided to Wakatipu, SH & RB have done some work to get this back on track. Course great. SH to keep tabs on event progress in the lead up. Local co-ordinator on ground, with SH providing support and ensuring that everything is covered off.

Junior series – Status Quo for 2013. Review for 2014, possibilities include having 3 in North, 2 in South. Ideally end with Yunca. December not good for Manawatu, organisers looking at options. May look to drop the two worst performing Tours (as per Events paper).

Consultation with event organisers and promotion with riders – use it or lose it.

Entry Fee – Club Nationals. \$40 (\$35 last year). BikeNZ provided budget from organisers and recommendation.

“That the entry fee for 2013 Club Nationals be \$40”

Moved BR, SH. CARRIED

Crit Champs – Well organised and well attended by athletes and spectators. Was possibly held too early, loss of daylight at the end of race was a problem. BR to talk to Simon Hollander re Crit Series.

- 7.2 Junior Development – 3 x conference calls been had. Still some bedding down with BikeNZ managing the overall system, some good work happening with coaches etc. Communication back to panel could be improved.
- 7.3 High Performance – Not a lot of updates/communication, but achieving good results and tracking now towards Commonwealth Games
- 7.4 Technical – 2013 Rule Book released. A refresher was held at the Elite Road Champs. Club Level Commissaires courses are proposed for winter. Chief Comms report for Elite Road Champs yet to be received.
- 7.5 Licence – issues over the last few months are starting to resolve, club transfer check not in place though.
- 7.6 SLA's need to have reporting, consultation and feedback well covered off

8. GENERAL BUSINESS PART 2

- 8.1 Halberg Awards – IA Attended, Bert McC, Charlie Old & 1 other acknowledged
- 8.2 Elite Track Champs 2014, last weekend in March. Age Group 6th to 9th March. SH/MS CARRIED To be confirmed with HP as to their final requirements, but this was based on that anyway
- 8.3 **AGM format and dates (AGM 18th May, Auckland)**

Constitution - draft changes made to match with new BikeNZ Constitution, this was sent to the BRT Sport Management group in October and full council December and again January. Currently with BikeNZ lawyers for confirmation it will work with their constitutional changes. Amendments will then be circulated to the country as Notice of Motion with AGM Documentations. Check about presidents list as to whether or not that is an appendix.

“Proposed Changes to CNZ Constitution agreed to, subject to final ratification & approval of AGM via Notice of Motion”

Moved DO/BR CARRIED

8.4 Forum item options

Priorities, Calendar management (ground rules and must register), thoughts around team racings. Race rules changes. Needs to be relevant and not cover ground covered at last two AGM

Council to come up the night before 17th May (meeting 18th May)

ALL relevant dates to be advised to the Country as soon as possible so bookings, meetings etc can be arranged.

Need to clearly define what is an AGM Remit and what is not. Changes to races are not AGM remits, but can be discussion items for Forums. As in the past, the general consensus will be

referred back to the Events and Technical Panels to determine feasibility and implementation in regards to event changes.

BikeNZ to arrange Venue for joint AGM, also accommodation for Councillors (and lunches / dinner) as usual

8.5 BikeNZ Board Nomination

There will again be another position up for review at the next AGM. Also John McDonnell is happy to remain as an advisor, but the UCI does not allow active UCI Commissaires to be on a National Federation Board, so BRT should be looking to nominate someone to fill the vacancies. Possible candidates names to be sent to IA

8.6 Awards Panel – SH suggested adding MI & MS to the panel to ensure succession planning. This was agreed to

Date and time of next meeting: Pre AGM 17th May and AGM 18th May

Meeting Closed: 2.40pm