



BikeNZ Road and Track Council Meeting

31 August 2013

8.52 am Auckland, Koru parking ctr

MINUTES

1 Welcome –

IA spoke of numerous changes and events that have occurred since the AGM.

- BMX Worlds, very successful and much bigger than he first realised.
- Staff changes and non-replacement prior to move HOC
- BikeNZ move to Cambridge commenced
- SportNZ review been undertaken, wide range of people involved, including MO Presidents. Review required to tap into addition funding required
- BikeNZ SGM in September (to elect new Board members).
- These changes are an opportunity for Road & Track and we need to continue to move forward positively.

2 Present:

Ivan Aplin (IA), Steve Canny (SC), Garry Bell (GB), Mark Ireland (MI), Dave Osten (DO), Mike Sim (MS) Steve Hurring (SH)

BikeNZ – Brian Broad (BB) CEO and Ross Bartlett (RB)

3 Apologies : Brian Roulston (BR)

4 Minutes of previous meetings

Minutes of last meeting 18 May 2013 (pre-AGM)

“That the minutes are a true and correct record”

DO/SC CARRIED

Minutes of last meeting 19 May 2013 (Post-AGM)

“That the minutes are a true and correct record”

SH/GB CARRIED

Minutes of AGM 19 May 2013

“That the minutes be Affirmed as a true and correct record”

DO/SH CARRIED

5 Matters arising from previous minutes

5.1 Traffic Management presentation at conference. Still some mixed messages from roading control authority depending on the person you’re dealing with. One Opus representation pleaded that clubs talk to them as they can help us. Some draft plans been done by NZTA which are guides to assist roading authorities in approving plans which will give some light relief and will be included in section I of the manual. Clubs/event organisers could make better use of mobile operation – i.e. lead and tail vehicle but must have appropriate signs and flashing lights. It was stressed the requirement to keep left and not cross centre line.

5.2 Service level agreement – Refer to Item 8 – CEO’s report

5.3 Events remits from AGM – refer Item 6 – Events Discussion

- 5.4 CNZ Constitution – outcome from AGM - SC working on this, minor changes and will be done by postal ballot shortly. Timeline next fortnight
- 5.5 National Selectors – GB provided an update
- 5.6 Commissaire courses – Regional Commissaires course held August in Palmerston North and very successful.
- 5.7 Review Junior gearing – Refer Tech report
- 5.8 Trade Teams – BikeNZ Records have only 1 team financial, others not. Not sure if this is an invoicing issue or not, Technical to follow up with office
- 5.9 Calendar management – Still needs follow up, no progress as yet
- 5.10 Event endorsement update – RB advised that this will be ramped up in next 12 months
- 5.11 National Champs Fines non collection - RB/MI – Comms Sec to liaise with office for future champs to ensure that outstanding fines are collected. Need to clarify process.
- 5.12 Seniors National Points Series – Still being looked at, suitable sponsor required
- 5.13 2014 AGM date - BikeNZ to finalise, avoid 17th May – Morrinsville 50th. BB to follow up
- 5.14 Awards dinner changes - Helen Mobberley / SH had some suggested changes to categories. Should be same across all codes. Review and make sure nominations are out early. (Awards process needs to start November)
- 5.15 Streamlining & alignment of membership categories & fees across the country - ? RB – system won't cope with different club fees, or more importantly, different expiry dates / AGM dates. BB , RB & GB will assist. BRT need to get clubs aligned in terms of dates.

“That we ask clubs to align their licencing/membership year to constitution and UCI Requirements.”

SC/DO CARRIED

- 5.16 Elite Road & TT champs – ChCh Police advise we need to seek higher level approval if we are to get continued support. New Area Commander questioning the use of police resource. This conveyed to KT (Jan meeting IA/KT and re enforced at Auckland. Urgent action required - Talks have been had. (RB talking to Area Commander) and indications are positive.
- 5.17 Membership access for presidents (RB trialling access with Graeme Bell). SC reminded meeting that it is an obligation under incorporated societies to be able to provide and access a list of members.
- 5.18 NZ Tour - BikeNZ undertaking feasibility
A promoter is planning a 5 day NI Tour – BikeNZ need to connect to ensure no conflict – BikeNZ has been talking to the promoter regarding this. BB spoke about work done so far, feasibility study under way. UCI category 2.1 event. 3 year profile, “Tour of NZ”. Looking to see if Sandoval would replace his tour with a Womans Tour. Report due October. Likely happen in 2015

“That Council endorse concept of the 5 day NI Tour”.

DO/GB CARRIED

6 Events Discussion

- 6.1 Change to Elite Track dates, after approach from Canterbury (on behalf of South Island Centres) and then HP. After discussions with all relevant parties, the Elite Track will now be two weeks earlier than previously advised. **New Dates are 13 to 16th March 2014**

Discussion on process for dates for Elite Track, as change to notified date is not ideal:
Need to have a provisional date at the AGM.
Determine Final date that any date change can be made.

- 6.2 Possible date clash with Oceania Roads has been flagged by Graham Sycamore, but no dates finalised for that as yet. Need to get this confirmed as soon as possible.

Noted that the UCI will allow DFNZ to do Doping Control, which will save costs. A suitable venue needs to be found, either stand-alone again, OR tagged onto an existing event. RB asked for contact for discussion, Graham Sycamore, with support from SC.

- 6.3 Remits from AGM – SH getting committee together. Waiting on Auckland Centre September meeting for their representative. Needs to be sorted by October.

- 6.4 Junior Points Series – work in progress. No current sponsor, talks underway on that. RB following up on jerseys.

SC suggested that the NPS needs an open access portal for event organisers to upload to website, to make it easier to collate points etc. RB advised that BikeNZ working on that, in discussion with software developer.

- 6.5 Suggested that where a remit is put forward, a contact/support person be nominated by Centre as contact person to deal with when remit is being promulgated into a rule or event change.

- 6.6 DO noted that Oceania track date not good at all for U19, due to exams – needs to be flagged again with Oceania.

- 6.7 Age Group Track champs programme will be set by end of October.

- 6.8 Club Nationals 2013 – Medals have finally been sent out to winners that had not been awarded them on the day due to shortfall in medals ordered. Agreed this must not happen again. IA queried about outstanding payments for clocks and petrol – RB confirmed should be paid shortly.

- 6.9 E-newsletters – some councillors not receiving them. Database being checked and also available on your profile on the portal to check details. RB advised that members will be asked to check their details are correct to ensure that they can opt in.

- 6.10 Payment to Cycling Southland – an amount is believed to be outstanding. SC to forward to details to RB to follow up on.

RB left meeting at 10.30am

Meeting reconvened at 10.45am.

7 Ratification interim decisions/ ratification / discussion

- 7.1 Nominations for the BikeNZ Board - Shane Bradley was nominated and Council are supporting this. IA spoke of his discussions with BikeNZ chairman and Graham Sycamore (who was elected to the BikeNZ Board earlier this year) on this matter. Another possible nomination had to withdraw due to personal circumstances.
- 7.2 Review of Junior National Points Series – Mike Sim to lead – this follows feedback from the Junior Development coaches and desire for a pinnacle event.
“That Mike Sim lead a full review of the Junior NPS” GB/SC - CARRIED

8 CEO report

BB spoke to a number of matters not already covered in discussion.

- Already spoken on Board plan and review
- Operations review, request for funding for events co-ordinator and digital platform. Asked for names from the sport, so there is some background & knowledge. Thru to Dec role term, to be filled in next 7 days if possible.
- Membership Co-ordinator appointed, based in Cambridge, starting in next fortnight.
- Oceania MTB, March 14-16th in Methven.
- Discussions had with Tracy Goudry (Cycling Australia) over classification for Drug Testing, got agreement to do that via DFSNZ, rather than using UCI appointments
- BikeNZ Board Chair met with Cycling Australia to discuss calendar and UCI Elections.
- UCI Track World Cup in 2015, looking to make bid in conjunction with CA
- Some promoters and Paralympics interested in having UCI event in Cambridge.
- Transition to Home of Cycling – 1st March BikeNZ will be in residence. HP camp in January at the track. Lot of staff already down there, temporary office will be set up in the interim.
- HP programme – A couple of recent programmes completed and are being reviewed.
- Tier 1 Event in Southland this year, invitations being sent out etc. SC noted that Southland has very good database from Jnr Worlds that BikeNZ can use.
- Rider contracts all underway.
- Anthony Peden appointed as Sprint Coach.
- 22 new road coaches in July
- 20 MTB coaches in August
- Intro to track cycling programme being run
- Tracy Herbert replaced Lyn Munro who has gone back to Scotland
- Development programmes should be delivered by local people, rather than BikeNZ staff – they should be overseeing and developing the programme etc and enabling local sports groups to handle from there.

SC spoke to Centre / Club survey to get data on what input and value that clubs provide to the sport. BB very supportive and believes this is a great idea

SLA's. Review our strategic plan and then develop SLA in full consultation with office staff, not just with CEO. BB believes that process will take around 3 months.

9 BRT Strategic plans, reporting and panel reports.

- 9.1 Sport Management – Strategic Plan to be reviewed at end of this meeting
- 9.2 Technical Panel
- 10 new Commissaires from a Regional course held in Palmerston North
 - Expressions of interest called for, for officiating at 2013/2014 events, some appointments made

- Junior Gearing and Equipment Rules. A Paper prepared to be submitted to Schools as part of ongoing consultation, IA & BB to meet with Kevin Searle

“Invite Schools to participate in next Commissaires Course, so that they can gain a better understanding of BRT and UCI Regulations and procedures” SC / IA CARRIED .

MI to prepare the paper for discussion.

- Elite National Commissaires course to be set up with Cycling Australia and UCI. BikeNZ to action
- Manawatu Junior Tour event, has been moved to December. For the 2014 event, this will be ridden on 2015 licences. For this year, current licences will apply, other than for those who have gone up a grade for Tour of Southland, Crit Champs etc
- Make next junior points series run from 1 Nov thru to Nationals in April. (again, start Nov 2014).
- Recommend that coaches do the one day commissaires course.

9.3 Trade Teams – need to check that Obligations and Duties on teams are clear. Currently not a lot for teams, the review started by KT has not been completed. Some confusion over who the Registered Teams are, some may not be financial, but that may be an invoicing issue. Tech Panel to follow up with office. James Canny to send in relevant information in from teams perspective to assist with follow up.

9.4 JD/Coaching,
Terms of Reference for Junior Selectors have been finalised

“That the Terms of Reference be formally approved” DO/GB CARRIED

- World Junior, 3 selected, 1 opted not to ride. Will be looked after by Elites/HP
- Selectors – interview taking place shortly. Still seeking a 2nd one, will be readvertised
- Manawatu Camp was very successful and riders very complimentary. Opportunities for regions to do the same. Possible templates being done by BikeNZ. BRT support and encourage this initiative.
- Issues of cross-creditation of coaching qualifications from outside BikeNZ not being recognised. Asked that BikeNZ look at whether it is feasible to recognise other qualifications.
- Add question into Club survey about what programmes they are running and who the point of contact is for coaching

10 General Business

10.1 Bequest – old trophy from Graeme Catermole and also Burt McConnell’s library. Best left in the area they came from if possible, otherwise to be where they can be seen and still have some meaning.

10.2 Club Survey Draft – feedback was good, add some questions in and send out. Ask for it to be completed within a month. Suggest it be done regularly and feedback provided.

10.3 Council newsletter. IA to draft one up, to be sent out with E-Newletters

10.4 Recognition of World Best Times recorded at our Championships – Certificate to be arranged to recognise these, where there had not been drug testing to UCI requirements. Needs to be care

with wording to avoid confusion with internationally approved Records.. Comms Secretary to manage process, office to issue certificate. IA to discuss with CEO.

“That BikeNZ formally recognise World Best Times done by our athletes at National Championships with Certificates”

MS / SC CARRIED

11 Strategic Plan Review

The existing Strategic Plan was reviewed. IA to update based on discussions

Date and time of next meeting: Conference call Mid Nov, Meeting Late Jan

Meeting Closure:3.00pm