

# BIKENZ ROAD AND TRACK COUNCIL MEETING

Auckland 19 May 2012

## 1. PRESENCE AND APOLOGIES

*Present - Garry Bell (GB), Ivan Aplin (IA), Steve Hurring (SH), Mark Ireland (MI), David Osten (DO), Bruce Goldsworthy (BG), Stephen Hurring (SH), Brian Roulston (BR), Steven Canny (SC), Mike Sim (MS), Kieran Turner (KT) BikeNZ CEO,*

*Apologies – Ross Bartlett (RB) BikeNZ*

*Invited Guest – Amy Taylor (AM) BikeNZ*

Meeting open 9:00am

## 2. MINUTES OF PREVIOUS MEETING

Minutes 19 May: accepted as true & correct record

*Moved IA Seconded MS*

## 3. MATTERS ARISING FROM PREVIOUS MINUTES 19 FEBRUARY 2012.

### 3.1 POST-CHAMPS SURVEYS, EVENTS WORKING PLAN

Survey forms have gone out via email newsletter for Age Groups, asked BikeNZ to get some feedback from riders on the Elites before the AGM, KT to arrange, to be circulated to Council before next meeting. Noted that numbers down at both road champs, but KT advised that all events nationwide (incl recreational ) down around 20 to 30%, since recession hit. Membership down also in Masters, but up in Junior grades. KT to get info to IA to collate into power point for AGM

*Actions: KT to arrange feedback survey on the Elite Roads.*

*IA to collate into Powerpoint presentation for AGM*

### 3.2 REVIEW OF NATIONAL CHAMPS DATES - OMNIUM, AGE GROUPS, U19, OCEANIA ROAD

Now part of a remit that Council is submitting for AGM. SH spoke to this. This will reduce amount of travelling and costs for riders. KT said that Elite Track may have to be earlier due to World Champs dates changing, so we will have to move as UCI alter their calendar. Cycling Australia holding on their

dates for 2013 and then move for 2014. SH to review Council Remit based on this new information, and a clause will have to be added to it will be subject to UCI calendar changes, which have not yet been finalised.

### 3.3 LETTER TO ST ANDREWS, MSC

GB has not followed up with Ross Bartlett. SH provided a verbal update – the clubs now understand they need to have club officials licenced.

### 3.4 SELECTORS

A full review of Selectors will take place after the Olympics, with Mark Elliotts involvement. Includes Junior selectors, linkage HP etc..

GB closes matters arising  
*CARRIED*

## 4. JUNIOR DEVELOPMENT

### AMY TAYLOR PRESENTED THE JUNIOR DEVELOPMENT PLAN TO COUNCIL

Amy Taylor spoke to the discussion document circulated to Council earlier. Driver has been how to establish a world class JD programme operating out of the Home of Cycling. Amy acknowledged the great work that has been done in the past by DO and his large team of volunteers.

Some “Grey” areas in past about who does what or where to go, intent is to solve that with clarification of roles etc. Fully integrated pathways required for riders and coaches. Riders in development pathways are getting younger. Will be able to “sell” the programme to get funding from sponsors, to assist the coaches.

Develop a programme and benchmark it against AUS, UK, USA etc to see what ideas they have that we can take on.

All action points have someone responsible, project management/ admin systems in place.

Amy spoke on British Cycling pathways (document circulated) for 14 to 23 yr olds.

This plan is well in advance of what any other sport in NZ is doing, this puts us in an ideal position when we approach SportNZ.

Discussion on how the programme can be managed and integrated at regional level, particularly for those that may currently sit just outside this programme. Opportunity to build regional competition on that basis. Framework required at that level, getting coaches accredited etc.

Discussion, about the need to encourage riders to continue with their education as well as pursuing the dream, needs attention and consideration. In the past some athletes have abandoned their education in pursuit of cycling goals, leaving them lacking direction for their future.

Co-ordinators are there to grow people and systems, not to do actual coaching etc.

It is about putting support and systems around what already exists at regional and club levels to integrate into this new programme.

SC highlighted the need to engage/consult with people at local level to ensure their buy in.

Dave O spoke about communication failures in the past and the need to nurture the special relationship that volunteers have and need.

Agreed that the document circulated was a starting point discussion document and consultation will take place in a structured way over the next 6 months.

Concept agreed on by Council, as per “where to from here” in Amy’s presentation notes

Information on this to be formally released to the country prior to the AGM, DO/GB/IA to check before that goes out.

Council commended Amy on the presentation and the proposal, an excellent step forward for the Sport

DO (and the rest of the volunteer teams) contribution to the Junior Development programme to date was acknowledged and commended

“That the Junior Development Programme Proposal be adopted”

*Moved DO Seconded IA CARRIED*

## 5. FINANCIAL REPORT

Financial update - all areas presented by IA.

5.1 Cheque for remaining funds in CNZ accounts was formally handed over to KT. Account has now been closed.

5.2 BikeNZ will have \$500 set aside for misc Council expenses with own cost code.

5.3 Ratification of Council agreement to propose the licence fee increase at t AGM

*Moved IA Seconded GB CARRIED*

5.4 BikeNZ are preparing the accounts for the Annual Report

*Accepting of financials*

*Moved IA Seconded SH CARRIED*

## 6. RATIFICATION INTERIM DECISIONS/ RATIFICATION / DISCUSSION

6.1 Junior Development Working Group formed and ratified.

The final make up of the Junior Development (JD) Working Group was agreed on. The Panel Members are Amy Taylor, Ross Bartlett Garry Bell and Dave Osten, .

## 6.2. Bev May Life Membership proposal

WBOP has confirmed the support from the country for this nomination. Poor initial response from Centres, all but two had to be phoned by Graeme Bell . Noted that Standard Procedures document needs to be finished and circulated to clubs as a handbook for Secretaries . IA will make this a priority for his first year as president, if elected

## 7. CEO REPORT

### 7.1 KIERAN TURNER PROVIDED AN UPDATE TO COUNCIL

Roadshow was a priority over last quarter. KT was comfortable with the numbers that turned out. Feedback has been useful and plan will be developed/tweaked accordingly. BikeNZ keen to do bi-annual roadshows to stay connected with the membership.

People seemed reasonably comfortable with the membership structure changes.

Licencing – IMG have not been good, data going missing, licences late etc, new supplier coming on board. BikeNZ accepts that it had not delivered to members in this area.

Data missing from website – feed back to Ross on any items that are missing so that they get put back on. Platform has also been losing data (events and other info).

Events: RB has circulated Event Strategy document. Board want to invest in resource (event & traffic management, St Johns etc) to get consistency, rather than simply hand over money to third parties. Along lines of Tri-series, where a container is delivered with all equipment and appoint an event director. Current model is resulting in a lot of time wastage in the office and some inconsistent standard in event delivery. Some critical requirements for BikeNZ , sponsors and funders are also not being met.

Tier 1 events: Event director will be appointed - could be a person within the host club or may be a promoter, e.g. track is fine with Cycling Southland as Event director, other events may need someone external appointments – e.g. Simon Hollander at the Elites, where the local club works with him. Position title may need to be changed – event co-ordinator or technical director – to better reflect what the role is.

*“Endorse the proposed Events Strategy Model as outlined in Ross Bartlett’s document”*

*Moved SH Seconded MS CARRIED*

Noted that reference check / consultation with Council & Locals to be part of appointment process for Event director

*“That the appointment process for Event Director be in discussion with host club & BRT”*

*Moved SC Seconded IA CARRIED*

*“Working Group to be Ivan A / Steve H / Mike S to work with BikeNZ”*

*Moved GB Seconded BG CARRIED*

Steve C reminded us that we have the opportunity to use skilled people from outside the core Council group for specific tasks or projects.

BikeNZ has approved change from June financial year to align with MO's calendar financial year (31 Dec). So BikeNZ will have 6 month financial year and then 12 month one, with 2 x AGMs in that period. AGM's for BikeNZ and all Member Orgs's will be held as one for 2013. Most likely to be held at end of May.

*"Moved KT's report be accepted"*

*Moved IA Seconded BG CARRIED*

## 7.2 JUNIOR WORLDS UPDATE BY STEVE CANNY

The last of the required funding is close to being finalised..

A number of teams have confirmed their attendance. (30 teams)

UCI gave Southland access to teams etc at recent World Champs in Melbourne.

There are some financial issues for teams from Europe with their current economic issues and costs to the Olympics.

Ticket sales ahead of target.

Southland will arrange VIP areas for Council & other VIPs.

KT suggested there is good opportunity to have Council and BikeNZ board meet

KT noted that BikeNZ & Board appreciate and applauded the excellent job that Cycling Southland has done in organising this event

## 8. BRT STRATEGIC PLAN REPORTING

### 8.1. PRIORITIES, SLA PROGRESS

The Service Level Agreement and Priorities will be presented at AGM. Although Masters has been integrated with general membership at Council portfolio level, we still need to report against what is in the document.

### 8.2 COUNCIL STRUCTURE AND MAKE UP ALIGNED TO STRATEGIC PLAN

BG standing down, all other nominations are in, will have 2 x co-opted vacancies. Agreed to leave open at present, look to see what skills we need, bring people in for specific projects or to bring on new people in the future.

## PORTFOLIO WORKING GROUP REPORTS COVERING SPECIFIC AREAS OF INTEREST

Working groups are changing the current portfolio structure we have, so evolving at present. Flagged club/centre development as a key issue.

Working groups will make recommendations (and may act as sub-committees) and Council to meet quarterly to ratify decisions / proposals by working groups. Where appropriate, working groups may even be delegated authorities to act or make decisions. This should streamline Council meetings and free up time to focus on governance issues.

Meeting invites etc to be done via Outlook, so Councillors all have visibility of them.

### 8.3 EVENTS

Steve H spoke to report. Oceania road venue was spectacular, a point noted by many visitors to this area.

*“Club Nats date suggested 18th to 21st April 2013”.*

*Moved SH Seconded MS CARRIED.*

Age Group Track – TQs. Fill track limits from riders who have qualified in TQ’s. More TQ’s, you get less other non TQ’d. riders, this will improve the standard of competition. Update TQ times and advertise well in advance, review after AGM, and do this every year.

Event changes (shift of U19 track etc), remit going to AGM. Needs defined guidance and recommendation from Council. Steve H will speak to this item at the AGM

Elite Road Dates – 11th to 13th Jan 2013.

Masters Track – While not ready to add more age categories, we need to have some form of recognition for those who achieve results in say 5 year age groups. Yet to be defined.

*“Tech Panel / Events to look into ways of recognising achievements of these older riders on the track, within the current 3 category set up”*

*Moved SC Seconded MS CARRIED*

Council Delegate required for 2013 Elite Road

### 8.4 JUNIOR DEVELOPMENT

Busy time of year. All selections out other than U19. McCauley has resigned from U19 men’s position, Jed Alty has replaced him in the interim. ChCh camp was excellent, put together by Robbie Risdon. Future camps planned.

### 8.5 TECHNICAL

Discussion on the NZ Mens & Womens Tours and some issues around non-conformance with UCI Requirements.

Items identified during the season will form basis of Commissaires refresher course. Other development work still in progress, excellent response to call for new Commissaires, courses to be arranged.

UCI have queried how we allocate our National Champs jerseys, BikeNZ following up on that before the next Elite Champs.

Updated Racing Rules have been issued, Commissaires portal now up and running.

Some issues with coaches and managers behaviour towards the Chief Commissaire at the Age Group Track were discussed, KT to follow up on this. Graeme Bell was commended for his management of these champs

## 8.6 COACHING

BR spoke on upcoming courses, regional workshops. Coaching newsletter has gone out via email.

## 8.7 HIGH PERFORMANCE

GB gave a verbal report. World Champs, good results, culmination of much planning over the last few years. Selections for Olympics finalised and announced, again, a lot of work has gone into this. 27 people on PEGs grants. Womens Endurance programme for coming months outlined, as per Womens sprint programme. Obviously exceptionally busy time in lead up to Olympics.

# 9. GENERAL BUSINESS

## 9.1 ANNUAL GENERAL MEETING

Everything in place to pull the agenda together, GB and MI to do this, all organisation falling into place under Gina Benge's direction.

IA spoke about Forum presentations, circulated earlier. Asked Council members and BikeNZ to review and come back to him by end of this coming week. Wants to ensure alignment with BikeNZ strategy

Review / progress update from 2011 Forum outcomes and also the short version of the BRT Priorities, highlighting a few key items at the AGM.

Traffic Management presentation also discussed and to be reviewed before AGM

Discussion over who should be the guest speaker. Suggestions back to GB by end of next week.

## 9.2 SERVICE LEVEL AGREEMENT

Updated version has been circulated.

*"That the SLA be approved and adopted"*

*Moved GB Seconded IA CARRIED*

Discussion over reporting – KT will report against these SLA's, with traffic light system as per BikeNZ Board reports. For internal Council consumption only.

Brief overview of the SLA to be presented at AGM, to show members we have completed this critical task and how it will define how we will be working with BikeNZ to achieve targets in these areas.

### 9.3 SANDOVAL TOURS

Events panel will review and come back to Council as to strategy to address the shortcomings with his event management.

### 9.4 JUNIOR SELECTIONS FOR ROAD

Junior Worlds team announcement for the roads – delay due to road & track worlds timing. Selectors and HP in discussion. Outcome and the way forward discussed at length.

### 9.5 NZ TRADE TEAMS

Trade Teams – concept to be reviewed / addressed as part of membership review. Admin issues around Teams to be addressed before next licencing period.

Meeting closed 2:53pm

Next meeting: 9.00am 16<sup>th</sup> June, 2012 Christchurch